

GRADUATE STUDENT COURSE ADD FORM

Doctoral/Master's student to add a course for any of the following:

- 1. ASAP registration has closed, requiring Department Chair and Instructor signature.
- 2. After Semester Census date has passed requires Departmental, Academic College, and Graduate School Approval.
- 3. Student is unable to add Undergraduate course for Undergraduate credit due to Graduate level restriction.
- 4. Class does not have an active Waitlist.
- 5. Prepayment has not been received prior to Census date.

Name			myUTSA ID	
Phone		Email		_
Term: 🗌 Fall [Spring Summe	r Year		
CRN:	Subject:	Course #:	Section #:	
NOTICE TO STUD Center for Process	ENT: Once all signatu ing. Locations: Main C	res are obtained, submit form t ampus JPL 1.01.04 Downtov	o the One Stop Enrollm vn Campus FS 1.500	ent
NOTE: Even if all s	ignatures are obtained	l, you cannot be added if class	capacity if reached	
APPROVALS				
REQUIRED UNTIL	CLOSE OF BUSINES	S ON CENSUS DATE:		
Instructor, Signature)	Print Name		Date
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Department Chair, S	Signature	Print Name		Date
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One Stop Initials: _____ Date: _____

Capacity: ____