I. Call to order and taking of attendance.
   - Dr. Kim Bilica called the March 19, 2013 meeting of the Graduate Council to order at 3:40 p.m.

II. Approval of Minutes (Kim Bilica)
   - Dr. Johnelle Sparks moved to accept the minutes of the March 19, 2013 meeting as written.
   - The motion was seconded by Dr. Leanne Alarid
   - The motion passed

III. Reports
   A. Council Chair (Kim Bilica)
• Dr. Bilica had no report, but noted that there are interesting topics being reviewed by Faculty Senate. She encouraged the membership to be engaged in those topics.

B. **Dean of the Graduate School (Dorothy Flannagan)**
   • No report from Dr. Flannagan.

B. **Secretary (Elaine Sanders)**
   • Dr. Sanders reminded the membership that voting should be underway in the departments for Graduate Council representatives for the 2014 academic year. A reminder message will be sent to the department chairs.
   • Voting was held for Graduate Council Chair and Secretary. Dr. Bilica asked for a vote by acclimation as only one candidate had been nominated for the postion of chair (Dr. Elaine Sanders) and secretary (Dr. Vic Heller).
   • Dr. Lila Truett moved to approve by acclimation
   • Dr. Myung Ko seconded the motion.
   • The motion passed.

D. **Committee on Graduate Programs and Courses (Michael Moyer)**
   • No report from Dr. Moyer.
   • Dr. Bilica noted that a new program proposal is in process and may be presented for review before the end of the semester.

E. **Membership Committee (Mariela Rodriguez)**
   • Dr. Rodriguez presented seventeen special membership applications and noted that all had received a majority approval by the committee.
   • The committee report serves as the motion to approve.
   • Mr. Jeff Halley seconded the motion
   • The motion passed.

F. **Committee on Graduate Program Evaluation (Sharon Navarro)**
   • No report from Dr. Navarro
   • Dr. Bilica noted that the demography will be the next department to be reviewed.

G. **Committee on Academic Policy and Requirements (Sara DeTurk)**
   • No report from Dr. DeTurk

V. **Unfinished Business**
VI. New Business
   - Dr. Sanders noted that the Agenda and Administration committee had discussed making the nominating committee an actual committee instead of a single person. She noted that the committee should contain one member from each college.

VI. Adjournment
   The council voted to adjourn at 3:51 p.m.