Global Services
If you are an international student, International Student Services will assist you during your time here at The University of Texas at San Antonio.

Graduate Admissions/One Stop
Don’t forget to submit your final transcripts to the One Stop Enrollment Center. Until we receive all final transcripts, you’ll have a hold on your account preventing future registration.

Contact Graduate Processors:
Location: Flawn Sciences Building 1.01.05
Email: graduate.admissions@utsa.edu
Phone: (210) 458-7985
Send Official Transcripts to: graduate.documents@utsa.edu

Graduate School Events
Stay up-to-date with the Graduate School Events Calendar. Don’t miss the numerous events happening throughout the semester.

Set Up Your Zoom Account
Virtual meeting and collaboration tool Zoom is available to all UTSA students, faculty and staff through a university-wide site license.

Set Up Your Duo Account
DUO two-factor authentication is required to access student financial information in ASAP. This requirement is part of a continued effort to protect student data across the UT System.

Get Your UTSA ID
You can receive your UTSA Card on the Main Campus (Multidisciplinary building MS 1.01.52) or the Downtown Campus (Frio Building FS 2.424C). Please bring the following to Campus Services:

- A government-issued photo ID (driver’s license, passport, military ID, etc.)
- Your Banner ID number

Setting Up Your UTSA Email
After applying to UTSA, you should receive an email from myUTSAaccount@utsa.edu with a link and instructions to activate your myUTSA ID. Now that your account has been activated, it’s time to sign in.

1. Visit portal.office.com
2. Sign in with your new email address and UTSA passphrase.
3. Click the Outlook icon on the left-hand side of the page.

To sign in to your inbox on the web:

Get Your Parking Permit
You must apply for a new parking permit each academic year. You will need your Student ID to complete this step (see step above). Review the parking choices available to you under Permit Options. You can attain your parking permit by selecting Purchase on MyParking. Proceed to Permits<Get Permits<UTSA Student/Employee Login. You can also order them through UTSA’s myParking portal on ASAP.

Financial Aid
Find your Graduate Advisor of Record! This faculty member provides academic advising for graduate students based specifically on their area of study.

Get Your Textbooks
Visit our campus store on Main Campus or Downtown Campus to acquire all the reading material needed to succeed in your classes.

Connect with your community!
Explore resources available to you as a graduate roadrunner.

Diversity Resources
UTSA embraces diversity among its students, faculty, and staff. We are proud to be recognized as a Hispanic Serving Institution. Learn more about diversity and the services available to you at UTSA.

Campus Resources
There are many student service offices located throughout campus. A general list of student resources is provided.

Connect With Us
Follow @utsagradschool on social media! Don’t miss event updates, giveaways, and the opportunity to connect with your peers in the graduate school community.

Subscribe To Our Channel
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