



Students are expected to complete the majority of all coursework at UTSA. UTSA awards credit for college-level transfer coursework, earned with a grade of "B" or higher, from accredited colleges and universities. Admitted students may submit a petition for credits to the related Graduate Program Committee and academic College to receive credit earned from foreign institutions and non-accredited colleges or universities. Based on course level, rigor, quality, comparability, and degree program relevance, credits may be awarded on an individual basis at the discretion of the Graduate Program Committee, academic College, and the Graduate School. It is required to attach transcript(s) and the syllabus or course description. The courses listed below must not have been used in another degree program.

STUDENT INFORMATION

Date

Highest Education Level Completed:

COURSES TO BE TRANSFERRED

[illegible]

TRANSFER OF GRADUATE CREDIT TOWARDS MASTER’S DEGREE

JUSTIFICATION FOR SUBSTITUTION OF COURSES

APPROVALS

Time Limits: Master’s students have a time to degree completion of six years. Doctoral students have a time to degree completion of eight years comprised of six years from admission to candidacy and two years for dissertation.

The courses requested for transfer do not exceed the time limit for completing the degree.
This degree program is _____ hours and the Graduate Advisor recommends approval of _____ transfer hours. (Please include total hours if previous request has been submitted)
The majority will be completed at UTSA.

_____ <i>Graduate Advisor of Record, Signature</i>	_____ <i>Print Name</i>	_____ <i>Date</i>
_____ <i>Department Chair, Signature</i>	_____ <i>Print Name</i>	_____ <i>Date</i>
_____ <i>Associate Dean, Signature</i>	_____ <i>Print Name</i>	_____ <i>Date</i>

THE GRADUATE SCHOOL

_____ <i>Vice Provost and Dean of The Graduate School, Signature</i>	_____ <i>Date</i>
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