

THE UNIVERSITY OF TEXAS AT SAN ANTONIO
DOCUMENTS AND PROCEEDINGS OF THE GRADUATE COUNCIL
ACTION MINUTES

ORDER OF BUSINESS

TEAMS
10/5/2021
3:30-5:00

I. Call to order and taking of attendance

- Present: Glenn Dietrich, Ram Tripathi, Jorge Solis, Heather Trepal, Victor Villarreal, Guadalupe Carmona, Angela Lombardi, Samer Dessouky, Amina Qutub, Wei-Ming Lin, Hung-Da Wan, Michael Cepek, Ovidio Giberga, Jamie McDonald, Kenneth Walker, Melissa Wallace, Drew Stephen, Terrence Hill, Megan Augustyn, Corey Sparks, Patricia Jaramillo, William Land, Michael Baumann, Richard Harris, Jurgen Engelberth, Zach Tonzetich, Alexis Godet, Nicolas Large, Ambika Mathur, Elisha Reynolds
- Absent: Elaine Sanders, Natasha Burns, Arkangel Cordero, Juan Manuel Nino, Ritu Mathur, Matthew Troia, Angelique Arroyo
- Visitor: Chad Mahood, Jeffrey Ragsdale, Ginger Hernandez, Gabrielle Zepeda, Rebecca Weston, Angela Grant, Monica Rodriguez, Juan Alvarado, Maria Medrano, Xavier Santos, Kenneth LaFon, Teja Guda, John Shaffer, Lindsay O'Day, Emily Lerma, Jake Sullivan, Maria Schanhals, Jason Yaeger, Jose Lopez-Ribot, Juan Manuel Sanchez, Rob Tillyer, Anson Ong

II. Consent Agenda

- September 2021 minutes – approved with no discussion
- Special Membership – approved with no discussion

III. Reports

A. Committee on Graduate Programs and Courses

- Jurgen (Graduate Council Chair) discussed need for Graduate Council members to join the standing committees
 - Regarding the Graduate Programs and Courses Committee, the committee also needs to elect a committee Chair
 - Once filled, the committee will review requests to close the E-STEM certificate and Special Education Advocacy certificate

B. Council Chair

- No report from the Chair on behalf of the Executive Committee
- No report from the Faculty Senate

C. Dean of Graduate School

- Presented updated structure of the Graduate School, including positions/responsibilities in areas of Recruitment, Retention, and Readiness
 - Rebecca Weston (Associate Dean) introduced Recruitment staff members and described various related roles
 - Ginger Hernandez (Senior Manager) introduced Retention staff members and described various related roles

- Teja Guda (Associate Dean) introduced Readiness staff members and described various related roles
 - Program Coordinator position (within Readiness activities) is currently unfilled but the position has posted
- Provided an update of virtual and in-person office hours for meeting with Graduate School staff (8am – 5pm, Monday-Friday)
- Heather Trepal (Graduate School Faculty Fellow) described Teaching Graduate Certificate proposal
 - 9-hour interdisciplinary graduate certificate to include a course in students' 'home' program/department, a course in ILT (COEHD), and a course to be offered by the Graduate School
 - Student interest survey will be sent out soon – provide feedback regarding survey
 - In response to a question, the Dean indicated that there is no formal Graduate School program offering tuition discounts for recruiting professionals, but some individual graduate programs (and associated deans) may offer such discounts

D. Secretary

- Seeking nominations for Officers for the Graduate Council Executive Committee
 - At-Large Member (one position)
 - Student member (one position)
- Reiterated Chair's message that all Graduate Council members should sign up for at least one committee
 - A sign-up form is currently available on the Graduate Council TEAMS page

E. Committee on Graduate Program Evaluation

- No report

IV. Unfinished Business

V. New Business

VI. Adjournment