

THE UNIVERSITY OF TEXAS AT SAN ANTONIO  
DOCUMENTS AND PROCEEDINGS OF THE GRADUATE COUNCIL  
ACTION MINUTES

ORDER OF BUSINESS

<p><b>Location: TEAMS</b> <b>10/3/2023</b> <b>3:30-5:00</b></p>
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I. Call to order and taking of attendance

- The Chair called the meeting to order at 3:31 PM.  
Present: Elaine Sanders, Faithali Firoozi, Natasha Burns, Rita Mitra, Arkangel Cordero, Min Wang, Eunho Park, Kathryn Henderson, Victor Villarreal, Guadalupe Carmona, Gabriela Romero-Uribe, Wei-Ming Lin, Xiaodu Wang, Michael Cepek, Ovidio Giberga, Shamshad Kahn, Andrew Konove, Nancy Membrez, Stephanie Westney, Christopher Stratman, Ying Huang, Tansu Demir, Jeff Howard, William Land, Richard J. Harris, Allison Veach, Alfonso Apicella, Zach Tonzetich, Dakai Zhu, Judith Haschenburger, Nicolas Large, Michael Newell, Roberto Silva Villatoro

Absent: Angela Lombardi, HungDa Wan, Kenneth Walker, Terrence Hill, Byongook Moon, Alicia Swan, Priya Prasad, Rebecca Weston, Jihye Jung

Guest: Rene Zenteno, Jeff Ragsdale, Ginger Hernandez, Ambika Mathur

II. Consent Agenda

- Approval of meeting minutes from 9/5/23
- Approval of Graduate Faculty Special Memberships.
  - A reminder to use the newest application form was made to the council.

III. Reports

A. Committee on Graduate Programs and Courses

- No report (Accelerated MPA Program discussion tabled until November meeting)

B. Council Chair

- The chair provided an update from Faculty Senate.
  - Regarding SB 17 and SB 18, a representative from AAUP will visit Faculty Senate in the near future and provide guidance on the new legislation.
  - The Provost briefed the Faculty Senate on new items including the receipt of NRUF (which will be replaced by a different funding mechanism in the future).

C. Dean of Graduate School

- No report.

D. Secretary

- Update on assignments to Standing Committees.
- General call for agenda items.

E. Committee on Graduate Program Evaluation

- No report
- Chair reminded the Council of the role of the committee.

IV. Unfinished Business

- The Chair updated the Council on discussions from the Executive Committee regarding the Ad hoc Mentoring Committee. The Secretary and Dean explained the purpose of the Mentoring Committee and called for individual participation from the Council.
- Chair of Mentoring Committee will be invited to join the EC.
- Student representation on the Council was discussed and ideas put forward to incentivize participation among MS and PhD students.

V. New Business

- The Chair initiated a discussion about faculty workload credit for mentorship/advising. The topic will be discussed in the EC and put to the Council in future meetings.
- In-person meeting December 5 (JPL).
- Dr. Wang asked about the roles of individual members on Standing Committees. The Chair informed the Council that Committee Chairs will get in touch with members and describe the work to be completed.
- Dr. Membrez asked about the process for faculty requesting travel authorization/reimbursement. Dr. Cepek informed the Council that information regarding the new travel guidelines is available.

VI. Adjournment –Dr. Cepek motioned to adjourn the meeting. The motion was seconded and carried by vote of the council. The meeting was adjourned at 4:00 PM.