



CHANGE FROM DOCTORAL TO MASTER'S DEGREE

This request is for students who wish to permanently change their level from the doctoral degree to the master's degree. This form is to be completed by the department.

STUDENT INFORMATION

Name

myUTSA ID

Email Address

Date

International Student? Yes No

NOTE: International students must contact the Office of International Programs before changing their classification.

CHANGE IN CLASSIFICATION

Please note: A change from the doctoral level to the master's level is permanent. Should a student wish to return to his or her original (doctoral) program after the request has been approved, he or she must reapply to the doctoral program.

Student has been notified of the above policy.

Change from: Ph.D. Ed.D. in _____

Change to: M.A. M.S. M.Ed. in _____

Effective Term: Fall Spring Summer Year: _____

Term of Expected Graduation: Fall Spring Summer Year: _____

APPROVALS

Student, Signature Print Name Date

Graduate Advisor of Record, Signature Print Name Date Approve Disapprove

Department Chair, Signature Print Name Date Approve Disapprove

Associate Dean, Signature Print Name Date Approve Disapprove

THE GRADUATE SCHOOL

Based on the College's recommendation, I hereby Approve Disapprove

Vice Provost and Dean of The Graduate School Date

GRADUATE ADMISSIONS STAFF ONLY

Updated in Banner by: _____
Graduate Admissions Staff Date