

THE UNIVERSITY OF TEXAS AT SAN ANTONIO
DOCUMENTS AND PROCEEDINGS OF THE GRADUTE COUNCIL
ACTION MINUTES

April 1, 2003

Room 4.03.08
John Peace Library
3:30 p.m.

The sixth meeting of the Graduate Council for the 2002-2003 academic year was held in room 4.03.10 JPL, on April 1, 2002.

Present: Ablam Apedjhoun, Stuart Birnbaum, Christopher Borman, Mansour El-Kikhia, Dorothy Flannagan, Robert Fuhrman, Michael Gilbert, Larry Golden, Victor Heller, Fred Hudson, Eugene John, Nandini Kannan, Michael Kelly, Richard LeBaron, James McDonald, Andrew Perez, Judith Sobre, Tom Thomson, Claudia Tovar-Ortiz, Lila Truett, Armando Trujillo, Pablo Vila, Diane Walz, Jose Weissmann, Esther Wheeler and Kenneth Wunderlich

Absent: Mark Alford, Leroy Alloway, Jacob Castellanos, Glenn Dietrich, Fathali Firoozi, William Francis, Killeen Guy, Neil Maurer, Hugh Maynard, John McCray, Bill Mullen, Wanira Oliveira, Ray Padilla, Dibs Sarkar, Nestor Sanchez, Teresa Skeete, Ted Skel, Howard Smith, and Andrew Tsin

Excused: Stephen Bach, Kasandra Keeling and David Thompson

- I. The meeting was called to order at 3:34 p.m.
- II The minutes from the March 4, 2003 meeting were approved as written.
- III Reports
 - A. Council Chair (Victor Heller) discussed council member elections. Several seats remain unfilled due to tied elections and runoff elections will be held.
 - B. Dean of Graduate Studies (Dorothy Flannagan) reported that 325 student applications have been processed so far, for summer. The site visit for the proposed Environmental Science & Engineering PhD program will be April 4 and the visit for the Cell & Molecular Biology program will be May 2.
 - C. Secretary (Diane Walz) requested that attending members sign the meeting roster and return the roster after the meeting. She also mentioned the upcoming runoff elections.

- D. Committee on Graduate Programs and Courses. Committee chair, Dr. Robert Fuhrman, presented a status report of ongoing issues, with specific attention to those issues expected to be resolved next year.
- a. Drs. Fuhrman and Firoozi will work as a subcommittee to assist the chair of the IS department, Dr. Dietrich, in a proposal for a joint degree (MSIT at UTSA)
 - b. Dr. Fuhrman has requested that departments planning to offer on-line courses should consult with the Committee at an early stage to help manage the approval process.
 - c. Dr. Fuhrman discussed some proposed changes to the Banner system. One which would flag "special admit" students and would prioritize students according to ability to register, with priority given to regular students. The other issue was related to special student status versus non degree status. The committee is considering whether to keep both categories.
 - d. Dr. Fuhrman advised the council that application deadlines will need consideration next year. Different programs may still need different deadlines, and the Committee is leaning toward recommending staggered deadlines.
 - e. Discussions about processes for handling incomplete graduate degree program applications are ongoing.
- E. Membership Committee.
No report
- F. Committee on Graduate Program Evaluation. Dr. Victor Heller reported that the outside review for the MA in History program has been completed. The outside reviewers for the MS in Biology are scheduled to visit on April 10, and the outside reviewers for the MS in Spanish will visit on April 11.
- G. Committee on Academic Policy and Requirements . Dr. Heller announced that Dr. Mike Gilbert would be the new chair of this committee.

IV Unfinished Business -- none

V New Business -- Dr. El-Kikhia suggested that the University need for expansion of the library be placed on the Graduate Council agenda for next month.

VI The meeting was adjourned at 4:28p.m.