

THE UNIVERSITY OF TEXAS AT SAN ANTONIO
DOCUMENTS AND PROCEEDINGS OF THE GRADUATE COUNCIL
ACTION MINUTES

December 5, 2000

The fourth meeting of the Graduate Council for the 2000-2001 academic year was held in room 4.03.08 John Peace Library Building, December 5, 2000.

Present: Sos Agaian, Mark Allen, Ron Alexander, Stephen Amberg, Deborah Armstrong, Robert J. Bayley, Beverly Bunch, Thomas Bylander, Aaron Cassill, Glenn Dietrich, Robert Fuhrman, Daniel Gelo, Larry Golden, Juan J. Gonzalez, Rosalind Horowitz, Michael Kelly, Neil Maurer, Hugh Maynard, Frank Pino, Jeanne C. Reesman, Chia Shih, Ted Skekel, Kasey Songy, Ram Tripathi, Raydel Tullous, Diane Walz and Kenneth Wunderlich

Absent: John Adams, Stephan Bach, Virginia Balderas, Blandina Cardenas, James Chambers, Frances Colpitt, Brian Davies, Keith Fairchild, William Flananery, Michael Gilbert, Luis Haro, Palani-Rajan Kadapakkam, David Katims, Alan Morris, Mary Helen Pratte, Cherylon Robinson, Andra N. Schreiner, David Sebald and Su Zhou

Excused: Mark Alford, Amir Karimi and Cynthia Katz

I. Call to order and taking of attendance

Dr. Armstrong called the meeting to order at 3:35.

II. Approval of Minutes

The minutes of the November, 2000 meeting were approved as distributed.

III. Reports

A. Council Chair

- 1) Dr. Armstrong announced that President Romo has approved the Graduate Council's new Bylaws.
- 2) Dr. Armstrong asked that the Committee chairpersons review the new Graduate Council Bylaws with respect to their committees and relevant duties.
- 3) Dr. Armstrong announced that the Bylaws allows the Graduate Council to appoint Ex Officio Members and suggested that the Director of the Library be appointed to serve in this capacity. The motion was unanimously approved by the Council.
- 4) Dr. Armstrong reminded Council members and visitors to remember to be sure to sign the sign-up sheet at each meeting.

B. Interim Dean of Graduate Studies

- 1) Dr. Reesman gave an update on the degree proposals within the University. There are currently three doctoral degree programs which are scheduled to be presented to the Regents at their meeting this May (Ph.D. in English, Ph.D. in Business Administration, Ph.D. in Electrical Engineering). Still more doctoral programs are being planned beyond these three (Ph.D. in Music Psychology, Ph.D. in Biology with emphasis in Cell and Molecular, Ph.D. in Bio Engineering, Ph.D. in Environmental Sciences & Environmental Engineering).
- 2) Dr. Reesman gave an update on the upcoming Graduate Council Colloquium to be held on campus on April 6, 2001. Workshops and a formal luncheon are being planned. The luncheon speaker will be Dr. Tim Crimmons of Georgia State University.

C. Secretary

- 1) Dr. Walz asked Dr. Kelly to report on the nominations submitted by the *ad hoc* Nominating Committee. Dr. Kelly announced that Dr. Rosalind Horowitz will replace Dr. Walz on the Administrative and Agenda Committee and Dr. John Adams will replace Dr. Armstrong on the Graduate Programs and Courses Committee. Dr. Walz called for a vote to accept the nominations as committee appointments. A motion was made and seconded and the nominations were unanimously accepted.
- 2) Dr. Walz announced that Margaret (Maggie) Jackson has been selected to be the student representative for the College of Urban Professional Programs and Amparo Ana Villanueva has been selected to be the student representative for the College of Engineering.

D. Committee on Graduate Programs and Courses

No report

E. Membership Committee

- 1) Dr. Wunderlich recommended approval of Graduate Faculty Memberships as listed in Attachment B of the Documents & Proceedings, page 2264. These were approved.
- 2) Dr. Wunderlich recommended Dr. Fred Valdez as a Special Member of the Graduate Faculty. Dr. Valdez is serving on the thesis committee for a student who is graduating in December. He holds all qualifications to serve on the graduate faculty. The Council approved this recommendation.

F. Committee on Graduate Program Evaluation

Dr. Hugh Maynard reported that the outside consultants' report for the Master of Music degree program has been received and will be available for the Graduate Council's next meeting. He is hopeful that the outside reviewers' reports for the Master of Science in Accounting and Master of Taxation degree programs will be ready soon. The program evaluation for the Master of Science in Environmental Sciences degree program is due December 15, 2000.

G. Committee on Academic Policy and Requirements

No report

IV. Unfinished Business

- A. The Graduate Council's new Bylaws should be available on the web soon.

V. New Business

- A. Dr. Chia Shih expressed concern that communication with international applicants for graduate degree programs has been quite slow and is causing problems. He suggested that air mail be the standards for such communications. Dr. Reesman explained that this is the standard and she said she would look into the problem to enforce this policy.

VI. Adjournment

The meeting adjourned at 4:10 p.m.