

**THE UNIVERSITY OF TEXAS AT SAN ANTONIO**  
**DOCUMENTS AND PROCEEDINGS OF THE GRADUATE COUNCIL**  
**ACTION MINUTES**  
**ORDER OF BUSINESS**

**December 2, 2008**

**John Peace Library 4.03.08**  
**3:30 p.m.**

**Present:** Gabriel Acedvedo, Sos Aгаian, John Alexander, Shereen Bhalla, Rena Bizios, Norma Cantú, Michael Cepek, Astrid Dewath, James Dykes, Roger Enriquez, Palani-Rajan Kadapakkam, Kim Kline, Lance Lambert, William McCrary, Gregg Michel, Malgorzata Oleszkiewicz-Peralba, Maricela Oliva, Alastair Olive, Mark Saenz, Can Saygin, Scott Sherer, Howard Smith, Ram Tripathi, Lila Truett, John Warren, Weining Zhang

**Absent:** Bill Cooke, Walter Ermler, John Garza, Christopher Gonzalez, David Jaffe, Seyed Moussa Mirehei, Jose Weissmann, Yinlong (Allen) Zhang

**Excused:** Andrey Chabanov, Mari Cortez, Karl Eschbach, Dorothy Flannagan, Larry Golden, Mary Kay Houston-Vega, Renee Nank, Emeka Nwaeze, David Romero, Eugene Stone-Romero, Raj Wilson

**Visitors:** None

**I. Call to order and taking of attendance.**

Dr. William McCrary called the December 2, 2008 meeting of the Graduate Council to order at 3:35 pm.

**II. Approval of Minutes (William McCrary)**

The Minutes of the November 4, 2008 meeting were approved.

**III. Reports**

**A. Council Chair (William McCrary)**

Dr. McCrary has scheduled a meeting with Dr. Weining Zhang and other Computer Science faculty to discuss ESL requirements for their graduate students.

**B. Dean of Graduate School (Dorothy Flannagan)**

No report

**C. Secretary (Jim Dykes)**

The membership of Graduate Council committees was distributed as Attachment A of the Agenda. Dr. Jim Dykes noted that Alastair Olive (the student representative for the College of Business) will serve on the Administrative & Agenda Committee. He also noted five vacancies on the committees: (2) College of Public Policy vacancies (Academic & Policy Requirements Committee and Graduate Program Evaluation Committee), (1) College of Sciences vacancy (Graduate Program Evaluation Committee), and (2) At Large vacancies (Academic & Policy Requirements Committee and

Membership Committee). Dr. Dykes solicited volunteers to serve on these committees and plans to ask for recommendations by Associate Deans.

**D. Committee on Graduate Programs and Courses (Gabriel Acevedo)**

Being a sociologist, Dr. Gabriel Acevedo recused himself from the review of the PhD in Sociology proposal by his committee. Dr. David Romero has lead that review, but was unable to attend the meeting. Dr. Acevedo reported that all comments from the committee had been forwarded from Dr. Romero to Drs. Raquel Marquez (Sociology Chair) and Derral Cheatwood (Graduate Advisor of Record) earlier today. Dr. Romero plans to meet with representatives from Sociology in January and hopes to present the committee recommendation to the Graduate Council at the 3 February 2009 meeting. Dr. Acevedo expressed his appreciation for the excellent work performed by Dr. Romero and the rest of the committee.

Dr. Acevedo has forwarded the MS in Urban and Regional Planning proposal to his committee and is already receiving feedback. The committee's recommendation may be presented at the 3 March 2009 meeting.

**E. Membership Committee (Scott Sherer)**

Dr. Scott Sherer referred to the list of nine applicants that his committee recommended to be Special Members of the Graduate Faculty (Attachment B of the Agenda). He noted that all applicants held terminal degrees and had been approved by his committee. The list was unanimously approved.

**F. Committee on Graduate Program Evaluation (Norma Cantú)**

Dr. Norma Cantú explained that the Final Report for the PhD & MS Biomedical Engineering program had been received and would be presented at the 3 February 2009 meeting. Representatives of the program will be invited to that meeting.

**G. Committee on Academic Policy and Requirements (David Romero)**

No report

**IV. Unfinished Business**

None.

**V. New Business**

None.

**VI. Adjournment**

After Dr. McCrary thanked the Graduate Council for their 2008 service, the meeting adjourned at 3:42