

THE UNIVERSITY OF TEXAS AT SAN ANTONIO
DOCUMENTS AND PROCEEDINGS OF THE GRADUATE COUNCIL
ACTION MINUTES

February 6, 2001

The fifth meeting of the Graduate Council for the 2000-2001 academic year was held in room 4.03.08 John Peace Library Building, February 6, 2001.

Present: Mark Allen, Ron Alexander, Stephen Amberg, Deborah Armstrong, Stephan Bach, Robert J. Bayley, Beverly Bunch, Thomas Bylander, Frances Colpitt, Keith Fairchild, Robert Fuhrman, Daniel Gelo, Michael Gilbert, Larry Golden, Juan J. Gonzalez, Rosalind Horowitz, Maggie Jackson, Amir Karimi, Cynthia Katz, Michael Kelly, Hugh Maynard, Frank Pino, Jeanne C. Reesman, Juanita Firestone, Andra N. Schreiner, David Sebal, Chia Shih, Raydel Tullous, Amparo A. Villanueva, Kenneth Wunderlich and Su Zhou

Absent: John Adams, Sos Agaian, Virginia Balderas, Blandina Cardenas, James Chambers, Aaron Cassill, Brian Davies, William Flannery, Luis Haro, Neil Maurer, Alan Morris, Mary Helen Pratte, Ted Skel, Kasey Songy and Ram Tripathi

Excused: Mark Alford, Glenn B. Dietrich, Palani-Rajan Kadapakkam and Diane Walz

Visitor: Paul Westmeyer

I. Call to order and taking of attendance

Dr. Armstrong called the meeting to order at 3:35 p.m.

II. Approval of Minutes

The minutes of the December meeting were approved as distributed.

III. Reports

A. Council Chair

- 1) The Chair requested Raydel Tullous to be the secretary for the meeting.

B. Interim Dean of Graduate Studies

1. Dr. Reesman gave an update on the degree proposals within the University. Two degree proposals, Ph.D. in Music Psychology and Ph.D. in Cell and Molecular Biology went forward to the Committee on Graduate Programs and Courses for review and subsequent recommendation to the Graduate Council. Faculty Senate will schedule special meetings in order to ensure that approvals of graduate degree proposals reach the University Assembly by its May meeting.
2. Dr. Reesman updated the Graduate Council on the three UT System site visits for the doctoral programs in Business, Electrical Engineering and English that are presently being conducted.
3. Dr. Reesman reported that the web page for the Graduate Council has been established. This can be accessed through www.utsa.edu/graduate/graduatecouncil. The Graduate Council Bylaws are included.
4. Dr. Reesman reported on two items: 1) graduate enrollment for the spring semester is up 5% from the previous year and graduate student credit hours were up 7%; 2) during this report, announcement was made that the Student Research Conference (both undergraduate and graduate students) had been set for April 20, 2001.
5. Thomas Bylander asked about the increase in application fees for international students. Dr. Reesman explained that international students have a low yield. Although many students apply, the number attending UTSA is low, and that the increase in the fee from \$25.00 to \$50.00 will encourage those students who are

expressed concern about the lack of an International Program Office. He indicated graduate students were having problems because of this absence.

C. Secretary

1. In the absence of the Secretary, Diane Walz, Dr. Armstrong reported that Dr. Flannery submitted a letter of resignation to the Graduate Council. He requested that Dr. Fred Hudson serve the remaining term of service. A motion was made and seconded that Dr. Hudson serve as representative to the Master of Science in Management of Technology in the Graduate Council.
2. Dr. Armstrong also mentioned that there are two members whose term expires this year and that since we will be conducting election of new officers next month suggested that we wait at this time to replace the two vacancies.
3. The Graduate Enrollment by Degree Program that allocates members to the Graduate Council was distributed to the members. After presentation and explanation, the Council unanimously approved the report. (Attachment A)

D. Committee on Graduate Programs and Courses

Amberg reported that two new degree proposals are currently being reviewed by the committee.

E. Membership Committee

Dr. Wunderlich recommended approval of Graduate Faculty Memberships as listed in Attachment A of the Documents & Proceedings, page 2272. These were approved.

F. Committee on Graduate Program Evaluation

Dr. Maynard reported that the external reviewers for the master degree programs in taxation and accounting have not completed their site visit report. The Master of Science in Environmental Science degree program has completed their self-study report, and the Master of Music degree program report is finished and will be presented at the next meeting.

G. Committee on Academic Policy and Requirements

No report

IV. Unfinished Business

Dr. Beverly Bunch passed out a flyer announcing the Graduate Council Colloquium. It is scheduled for April 6. Discussions ensued about the colloquium including how to get faculty to attend, whether graduate students would be invited, whether individuals in the community should attend, and what would be the subject of the colloquium. It was decided to modify the flyer, to give questions to the faculty, and to share their views with the Graduate Council.

V. New Business

Dr. Armstrong announced that Cherylon Robinson is not able to attend the Graduate Council meetings, and that Juanita Firestone was elected to replace her. A motion was made and passed to accept Dr. Firestone to represent the Master of Science in Sociology degree program.

VI. Adjournment

The meeting adjourned at 4:30 p.m.

ATTACHMENT A

**GRADUATE ENROLLMENT BY DEGREE PROGRAM
ALLOCATION FOR GRADUATE COUNCIL**

SOURCE	Number of University students	% of Total	Number of council representatives
College of Business			
Master of Business Administration (MBA)	350	16.08%	2
MS, Accounting	30	1.38%	1
MBA, International Business	22	1.01%	1
MA, Economics	7	0.32%	1
MS, Finance	17	0.78%	1
MS, Management of Technology	37	1.70%	1
MS, Information Technology	41	1.88%	1
Master of Taxation	14	0.64%	1
Total	518	23.81%	9 + student = 10
College of Fine and Liberal Arts			
Master of Fine Arts	24	1.10%	1
MA, Architecture	14	0.64%	1
MA, Art History	9	0.41%	1
MA, English	65	2.99%	1
MA, Spanish	22	1.01%	1
Master of Music	24	1.10%	1
MA, Anthropology	34	1.56%	1
MA, History	44	2.02%	1
MA, Political Science	18	0.83%	1
MS, Psychology	10	0.46%	1
MS, Sociology	13	0.60%	1
Total	277	12.73%	11 + student = 12
College of Sciences			
MS, Chemistry	11	0.51%	1
MS, Biology	55	2.53%	1
PhD Biology	30	1.38%	1
MS, Computer Science	71	3.26%	1
PhD Computer Science	42	1.93%	1
MS, Environmental Science	36	1.65%	1
MS, Mathematics	45	2.07%	1
MS, Biotechnology	37	1.70%	1
MS, Geology	15	0.69%	1
Total	342	15.72%	9 + student = 10
College of Engineering			
MS, Civil Engineering	43	1.98%	1
MS, Electrical Engineering	37	1.70%	1
MS, Mechanical Engineering	13	0.60%	1
Total	93	4.27%	3 + student = 4
College of Education and Human Development			
MA, Bicultural-Bilingual Studies	104	4.78%	1
MA, Counseling	308	14.15%	2
MA, Education	433	19.90%	2
EdD Education	18	0.83%	1
Total	863	39.66%	6 + student = 7
College of Urban and Professional Programs			
MS, Justice Policy	13	0.60%	1
Master of Public Administration	70	3.22%	1
Total	83	3.81%	2 + student = 3
UNIVERSITY TOTAL	2176	100.00%	40 + 6
Ex officio council members	Dr. Kelly		1
	Dr. Reesman		1
	Dr. Armstrong		1
Total			3

2/6/01