

THE UNIVERSITY OF TEXAS AT SAN ANTONIO

DOCUMENTS AND PROCEEDINGS OF THE GRADUATE COUNCIL  
ACTION MINUTES

February <sup>5</sup>13, 2002

Room 4.03.08  
John Peace Library Building  
3:30 p.m.

The fourth meeting of the Graduate Council for the 2001-2002 academic year was held in Room 4.03.08 John Peace Library Building, February 5, 2002.

**Present:** Stephen Amberg, Stephan Bach, James Balentine, Aaron Cassill, Robert Fuhrman, Dorothy Flannagan, Juan Gonzalez, Jack Himmelblau, John Eugene, Palani-Rajan Kadapakkam, Amir Karimi, Michael Kelly, Neil Maurer, James McDonald, Juan Mora-Torres, Robert Bayley, Ted Skekel, David Thompson, Ram Tripathi, Maggie Valentine, Oscar W. Van Auken, Pablo Vila, Amparo Villanueva, Diane Walz, Kenneth Wunderlich

**Absent:** Ron Alexander, Mark Alford, Ryan N. Craig, Keith Fairchild, Michael Gilbert, Larry Golden, Noe Gonzales, Jr., Daniel Hogenauer, Luis Haro, Fred Hudson, David Jaffee, Carole-Anne Leezer, Hugh Maynard, Alan Morris, Bill Mullen, Raydel Tullous, Arturo Vega, Su Zhou, Yu Zhou

**Excused:** Thomas Bylander, Frances Colpitt, Glenn Dietrich, Rosalind Horowitz, Chia Shih

**Visitors:** Paul Westmeyer

I. Call to Order and taking of attendance.

A motion was made and seconded to allow Dr. Walz to preside at the meeting, in Dr. Shih's absence. The motion was accepted unanimously. Dr. Walz called the meeting to order at 3:38 p.m.

II. Approval of Minutes

The minutes of the November, 2001 meeting were approved and distributed. Dr. Walz announced that due to lack of agenda items, the December meeting was cancelled.

III. Reports

A. Council Chair

No report

B. Interim Dean of Graduate Studies.

1. Dr. Flannagan gave an update on status of UTSA doctoral programs. Final approval was received from the Coordinating Board for Engineering and Business Ph.D. degree programs.
2. Dr. Flannagan announced that Graduate Program Days would be held downtown on February 20, (10am – 2pm, and 5pm – 7pm) and at the 1604 campus (9:30am – 2pm) on February 27, 2002.
3. Dr. Flannagan also announced that the Office of Graduate Studies will sponsor a Thesis & Dissertation workshop for current graduate students on February 28, 2002 at 3:30pm.

C. Secretary

1. Membership issues were discussed, specifically relating to the requirement that Department Chairs may not serve on the Graduate Council.
2. The nominating committee will be asked to find a replacement for Dr. Balentine for the Administrative and Agenda Committee. He has a teaching conflict.
3. Dr. McDonald asked to be notified of acceptance of new members and special members to the graduate council.

D. Committee on Graduate Programs and Courses

1. Dr. Fuhrman reported the committee's recommendation to accept a set of changes to the 2003 – 2005 Graduate Catalog. The Committee's report was accepted unanimously by the Council. (Attachment A)
2. Four non-substantive degree proposals were approved by the committee and were unanimously approved by the Graduate Council.
  - MA in Counseling (COEHD)
  - MA in Adult and Higher Education (COEDH)
  - MS in Accounting, Tax Concentration (COB)
  - Certificate of Museum Studies (COLFA)
3. The Committee also recommended acceptance of another non-substantive change, the addition of a Finance course (COB) to be offered in the summer before the catalog is published. This was approved by the Graduate Council.
4. The Committee approved a change to the Doctor of Education in Education Leadership program, which decreased the number of required credit hours and eliminated the foreign language requirement. The Council voted to split the issue into two parts. The reduction in credit hours was unanimously approved by the Graduate Council. The elimination of the foreign language requirement was not approved. (10 "yes" votes, 10 "no" votes, and 4 abstentions).
5. Issues concerning the online courses for degree programs in which UTSA participates were discussed.
6. Dr. Fuhrman presented proposed changes to the undergraduate catalog to accommodate accelerated bachelor's/masters programs. The accelerated program in Accounting has motivated this change. The council recommends that the broad change submitted be replaced by adding item #5 to the original document, stating the exception for majors in Accounting. We note, however, that the Council does not have specific or clear jurisdiction over the undergraduate catalog.
7. Dr. Amberg suggested that the Graduate Council should discuss the nature and extent of its role with respect to program decisions made within departments.

E. Membership Committee

Dr. Walz reported the Membership Committee's recommendations for Special Memberships. These recommendations were accepted by the Council unanimously. (Attachment B)

F. Committee on Graduate Program Evaluation

Dr. Skekel reported that the site visit for the M.S. in Sociology has been set for March 7 & 8, 2002.

## G. Committee on Academic Policy and Requirements

No report

IV. Unfinished Business

V. New Business

VI. Adjournment

The meeting adjourned at 4:39 p.m.

## Attachment A

## 2003-2005 Graduate Catalog

## The University of Texas at San Antonio

## Executive Summary

The Committee on Graduate Courses and New Programs received the proposed changes for the 2003-2005 Graduate Catalog on November 26, 2001. The Committee met on December 12, 2001 to discuss these changes and identified a number of items that the Committee recommended be modified for clarification and/or to comply with House Bill 1641. All requested modifications were made by the appropriate departments and resubmitted to the Committee for review during the last two weeks of January, 2002. The Committee reviewed these modifications and recommends that all the proposed changes for the 2003-2005 Graduate Catalog, received by the Committee as of February 1, 2002 be approved by the Graduate Council.

Four nonsubstantive degree proposals were also submitted to the Committee in support of significant curriculum changes made in the 2003-2005 Graduate Catalog. The Committee reviewed all four proposals and found that there is adequate student demand, faculty resources, and student placement opportunities to recommend the approval of each proposal. These proposals include:

- (1) Master of Arts Degree in Counseling, College of Education and Human Development  
Degree requirements raised from 36 to 48 hours due to change in state requirements concerning eligibility for License to Practice Counseling in Texas (LPC).
- (2) Master of Arts Degree in Adult and Higher Education, College of Education and Human Development  
Significant change in core courses from curriculum that previously was one of eight concentrations in the Master of Arts Degree in Education
- (3) Master of Science Degree in Accounting - Taxation concentration, College of Business  
Incorporation of the previous Master of Taxation Degree into MS - Accounting Degree as a concentration, per recommendation of last year's AACSB review team.
- (4) Graduate Certificate of Museum Studies, College of Liberal and Fine Arts  
Certificate program offered to complement graduate programs from a variety of other disciplines. Will provide students with additional skills necessary to work in museums and other diverse and changing cultural organizations.

Attachment B

RECOMMENDATION FOR GRADUATE FACULTY MEMBERSHIP

COLLEGE OF ENGINEERING

Special Member:

Mechanical Engineering

Simonis, John C.

COLLEGE OF SCIENCES

Special Member:

Earth and Environmental Science

Blanford, William J.

Jurena, Paul N.

Kitchen, Lynn M.