

**THE UNIVERSITY OF TEXAS AT SAN ANTONIO
DOCUMENTS AND PROCEEDINGS OF THE GRADUATE COUNCIL
ACTION MINUTES
ORDER OF BUSINESS**

May 1, 2007

John Peace Library 4.03.08

3:30 p.m.

Present:

Sos Agaian, John Alexander (for Vincent Canizaro), Bruce Barnett, Kim Bilica, Lorenzo Brancaleon, Rupali Datta, Bridget Drinka, Beth Durodoye, Alan Dutton, Jim Dykes, Dorothy Flannagan, Larry Golden, Artyom Grigoryan, Rajan Kadapakkam, Jerry Keating, Debbie Lopez, Lalatendu Misra, Wing Chung Ng, Maricela Oliva, Sara Ramirez, Ernesto Rocha, David Romero, Francine Sanders Romero, Scott Sherer (for Ken Little), Ted Skekel, Christopher Smith, Thankam Sunil, Ram Tripathi, Raydel Tullous, Alexandra Voigt, John Warren, Jose Weissmann, Weining Zhang

Absent:

David Akopian, Jeff Boone, Michael Burns, Thomas Bylander, Weiming Cao, Fengxin Chen, Tatyana Dalrymple, Gabriela Gonzalez, Shane Haberstroh, Hai-Chao Han, Jack Himelblau, Emma Mancha, John McCarrey, John McCluskey, Josephine Mendez Negrete, John Moring, Ghezai Musie, Mahesh Senagala, Charlie Wilson

Excused:

Mari Cortez, Daren Dugaard, Lila Flory-Truett, Maria Franquiz, Richard French, Mary Houston-Vega, Fred Hudson, Laura Levi, William McCrary, Grant Merrill, Alokparna (Sonia) Monga, Steve Murdock, Sue Ann Pemberton-Haugh, Dhiraj Sardar, Judith Sobre, Denise Sweeney, Elaine Wittenberg-Lyles, Su Zhou

Visitors:

Jim Calder, Professor Department of Political Science and Geography
Beth Durodoye, Provost Fellow for Graduate School
Mansour El-Kikhia, Chair Department of Political Science and Geography
Michael Karcher, Associate Professor of Counseling and Educational Psychology
Georgia Polacek, Assistant Professor Health & Kinesiology
Paul Schutz, Associate Professor of Counseling and Educational Psychology
Page Smith, Associate Dean for Graduate Studies for College of Education
& Human Development

- I. Call to order and taking of attendance.**
Dr. Ted Skekel called the May 1, 2007 meeting of the Graduate Council to order at 3:35 pm.
- II. Approval of Minutes (Ted Skekel)**
The Minutes of the April 3, 2007 meeting of the Graduate Council were approved.

III. Reports

A. Council Chair (Ted Skekel)

Dr. Skekel thanked the Graduate Council members for their hard work and support during his tenure as Council Chair. He limited his report in order to accommodate the number of agenda items for the meeting; but he noted that, under Unfinished Business, he would charge an ad hoc committee with exploring the development of the research culture at UTSA. He also noted that, under Unfinished Business, Dr. Rosalind Horowitz would report on the responses she had received regarding her research culture initiative presentation at the March meeting and in the March 14th email sent to Graduate Council members.

B. Dean of Graduate School (Dorothy Flannagan)

Dean Dorothy Flannagan gave no report due to the number of new proposals to be discussed.

C. Secretary (Jim Dykes)

Dr. Jim Dykes presented the complete list of 2007 / 2008 Graduate Council members (Attachment A of the April 3 Minutes). The list was approved. He also reviewed the five housekeeping changes to our Bylaws: recognizing adjoint faculty, noting the 3-year default term for Special Members of the Graduate Faculty, noting that all terms for Graduate Council members will be two years (after this transition year), and noting that there is no longer apportionment of representatives based on graduate student enrollment (listed as a Secretary duty in two places).

D. Committee on Graduate Programs and Courses (Wing Chung Ng)

Dr. Skekel noted that Dr. Wing Chung Ng's committee had been very busy reviewing three new program proposals. He moved that the Bylaws be suspended to allow visitors to answer questions about their proposals: Drs. Jim Calder and Mansour El-Kikhia for the proposed Certificate in Security Studies; Drs. Georgia Polacek and Page Smith for the proposed MA in Health & Kinesiology; and Drs. Michael Karcher and Paul Schutz for the proposed PhD in Child & Adolescent Development. The Graduate Council approved his motion.

Dr. Ng presented his committee's recommendation for the proposed Certificate in Security Studies (Attachment A with the Agenda). Housed within the Department of Political Science and Geography, the proposal is to offer advance training to current and prospective professionals in leadership positions in various areas of homeland security and defense at national, state, and local levels. It is designed for non-degree seeking graduate students. The 15-hour certificate includes 6 hours of core courses (SST 5003 (Security Studies, Homeland Security and Defense and the Geo-Political Context) and SST 5013 (Security Studies, The Threat Environment: Domestic and International)) and 9 hours of multidisciplinary electives clustered around specific areas based on student interest. There is homeland security and military interest and support. The projected first-year enrollment is 9 students from organizations with established security backgrounds. That will tap the current pool. Subsequent enrollments (anticipated to be 10 per year) would be open to pre-professionals. Graduate students completing the program would receive personal certification and could apply up to 12 hours toward their graduate degree program. Nine faculty members within Political Science and Geography would be responsible for the program with assistance from outside faculty. The program

director will receive a course release and a half-time administrator will be paid from revenues.

Dr. Maricela Olivia asked about student recruitment. Dr. Calder explained that students enrolled during the first year would already be actively involved in the area in order to seed the certification program. After the first year, the program would be open to pre-professionals, all of whom would be graduate students (although not necessarily degree-seeking). Drs. Olivia, Francine Romero, and Rajan Kadapakkam asked about the funding for speakers, the course release for the director, and the faculty teaching outside electives. Dr. El-Kikhia explained that the student tuition would go to the Department which would fully fund all costs of the certification program. In response to a question by Dr. Bruce Barnett about cost, Dr. El-Kikhia explained that the cost would be \$9,000 per student if four students enrolled the first year. As more students enroll, the cost per student will be reduced. Dr. Skekel explained that there is costing precedence provided by the Executive MBA program. Dr. Lalatendu Misra noted that the Executive MBA is profitable, while the tuitions for the Certificate in Security Studies are designed to cover costs. Dr. John Alexander asked what distinguishes this program from similar programs. Although not exclusively, Dr. Calder explained that the program will deliver core content in terms of the Southwest region. He also explained that the broad electives are designed to allow students to self-identify (for instance in computers). Dr. El-Kikhia further explained that Political Science, Business, and Engineering form the core, but that the electives provide flexibility. The proposed Certificate in Security Studies was approved.

Dr. Ng also presented the proposed MA in Health and Kinesiology (Attachment B with the Agenda). The three objectives are to offer graduate students advanced preparation 1) for teaching physical and health education in school and community settings, 2) for career development in the field of kinesiology and health, and 3) for the future pursuit of a PhD. He noted that Health and Kinesiology is currently a concentration within the MA in Education program. The current concentration includes 12 hours of general coursework, which would be replaced by in-domain coursework in the stand-alone program. The proposed curriculum includes a 9-hour core (Current trends in Health & Kinesiology Education, Statistics and Research in Health & Kinesiology, and Research in Health & Kinesiology). Dr. Ng reported that a survey indicated that 60% of current BA students are interested in the MA and that 82% of those interested are interested in UTSA. The initial full time student equivalents (FTSEs) are anticipated to be 30 and to grow to 45 in the first five years. Formula funding from anticipated FTSEs should provide \$263,891 of the total anticipated budget of \$623,141 with approximately \$359,259 in University reallocation. He also reported that there are currently 13 faculty in the area (with one new hire anticipated); that only a limited amount of money is needed for laboratory facilities and to increase a half-time administrative assistant to a full-time administrative assistant, and that the library holdings have increased.

Dr. Misra asked about any new courses added for the proposed program. Dr. Georgia Polacek explained that all courses are currently in the catalog. While the core courses are taught on a regular basis, the additional faculty member will allow the other courses to be taught more regularly. In response to a question by Dr. Thankam Sunil, Dr. Polacek noted that the thesis option would require 3 fewer required hours than the non-thesis option. Dr. Ng noted that his committee had asked the same questions about courses and curriculum. The proposal was approved.

Dr. Ng presented the third new proposal: PhD in Child and Adolescent Development (Attachment C with the Agenda). Housed in a new Department of Education Psychology (Fall 2007) in the College of Education and Human Development, the objectives are to both train research skills and to optimize the developmental outcomes for children. The 60-hour curriculum is designed to build upon 30 hours of post-baccalaureate (Master's level) training for a total of 90 hours of post-baccalaureate training. Dr. Ng explained that the 60-hour curriculum included 18 hours of foundations (Theories of Child and Adolescent Development I, Theories of Child and Adolescent Development II, Foundations of Research in Child and Adolescent Development I, Foundations of Research in Child and Adolescent Development II, Social & Cultural Perspectives on Child and Adolescent Development, and Special Topics), 15 hours of designated electives (6 hours in qualitative and/or quantitative statistics and 9 hours of approved electives in at least two of the following four foci areas: 1) Communication, Culture, and Language; 2) Ecological Contexts of Development; 3) Brain, Physical and Health Development; and 4) Social and Cognitive Development), 9 hours of directed research and 18 hours of dissertation. He noted that there are three similar in-state programs and seven similar out-of-state programs, but that the proposed PhD program is the only one that will emphasize sociology and cultural diversity. He further explained that demographic projections indicate a need to increase the number of professionals in this area. Due to the demand, FTSEs are expected to increase from 6.5 to 23 in five years, with about half of the students enrolled full time. Since UTSA does not currently offer a BA or MA in Child Development, Dr. Ng explained that the program will anticipate recruiting students from Education, Psychology, Counseling, Social Work, and other disciplines.

The projected 5-year budget is \$2,362,183 broken down into formula income (of \$831,909 starting year 3), federal and state grants (\$119,673), other grants (\$126,601), and University reallocation (\$1,284,000). The core faculty will consist of nine current faculty and two new faculty to be hired (one assistant professor and one associate professor) in the new Department of Education Psychology plus 13 additional faculty (including faculty in Psychology, Communication, and Biology). Dr. Ng cited three additional resources: the Child and Adolescent Policy Research Institute (established at the Downtown campus in 2005 with space for student offices), a half-time administrative staff person, and the UTSA Library.

Dr. Skekel asked about comparable programs. It was reported that there are three in Texas (University of Texas at Austin, Texas Women's University, and Texas Tech) and seven out of state. Dr. Michael Karcher agreed with Dr. Francine Romero that the Library holdings will need to be addressed and explained that an MA in School Psychology would be proposed later to have two programs housed in the new Department. In response to Dr. Bruce Barnett's question about timing, Dr. Karcher explained that the Department should be established Fall 2007 and the program's first set of students would begin Fall 2008. Both Drs. Skekel and Alan Dutton asked about the name of the degree. Dr. Karcher explained that it would be recognized and marketable in Education and would reduce confusion about clinical and counseling licensure. Dr. Misra asked about grants. Dr. Karcher noted that most grants were for 2- 3 years. Dr. Flanagan noted that the THECB will only count current grants (about \$250,000 across the first two years). That would fund about 7 (out of 10) students at \$18,000 / student /

year. Dr. Misra also asked about the Graduate Program Committee structure. Instead of a committee of the whole, the GPC will consist of the Chair of Education Psychology, two faculty from the new Education Psychology, two from the Child and Adolescent Policy Research Institute, two from the College of Education and Human Development, and two from the College of Liberal and Fine Arts. The proposal was approved.

E. Membership Committee (Francine Sanders Romero)

Dr. Francine Romero recommended three people to be Special Members of the Graduate Faculty: Drs. Kent Coulter, Richard Howe, and Dale Rollins. The Graduate Council approved her recommendations.

F. Committee on Graduate Program Evaluation (Debbie Lopez)

Dr. Debbie Lopez reported that the outside reviewers for the MS in Biotechnology program are scheduled for May 30th and that Dr. Peggy Hsieh is working on the follow-up for the MS in Management of Technology program

G. Committee on Academic Policy and Requirements (David Romero)

Dr. David Romero presented a draft of his committee's survey on readmission policies. The survey is to be distributed to graduate program administrators (including Graduate Advisors of Record and Graduate Program Chairs). Their responses will be collected over the Summer. The Graduate Council suggested that "graduate student" be substituted for "student" in five places to clarify the scope of the survey. It was also suggested that questions 3) and 5) be combined and that the other questions renumbered. Dr. David Romero will continue as chair of the Committee on Academic Policy and Requirements and will report on the results of the survey next year.

IV. Unfinished Business

Dr. Skekel reminded the Graduate Council that Dr. Rosalind Horowitz had spear-headed support to develop a research culture specifically for graduate education. Dr. Horowitz noted that UTSA has the potential to reach premier research status and has a talented faculty. While the Graduate Council has focused on program development and review, she urged us to go beyond that and to focus on research development. She has received good and enthusiastic emails from 10 Graduate Council members that she hopes will serve on an ad hoc committee. She described seven running themes: 1) making research activities visible at UTSA (including brown bag lunches, speakers, interdisciplinary symposia, research news letters, and research fairs), 2) highlighting graduate student research (especially the interactions between faculty and graduate students), 3) increasing graduate student flexibility in scheduling, 4) stimulating interdisciplinary collaboration, 5) discovering new areas of collaboration, 6) increasing funding by making the impact of faculty / student research visible, and 7) establishing research centers. She also described three goals: 1) making UTSA a place for knowledge building, 2) encouraging graduate student / faculty generation of ideas, and 3) disseminating research findings to help the community.

Dr. Skekel established an ad hoc committee to explore the development of the research culture at UTSA. He appointed Dr. Horowitz as chair and encouraged all people who had emailed her as well as other volunteers to join her in preparing an initial report for the December 4 2007 meeting of the Graduate Council. In response to a question by Dr. Barnett, Dr. Horowitz explained that she meant that research should be both visible to

Attachment A

Department	FillTerm	2007 Representative	Substitute
Architecture	one-year	John Alexander	
Accounting	one-year	Emeka Nwaeze	
Economics	one-year	Lila Truett	Fathali Firoozi
Finance	two-year	Palani-Rajan Kadapakkam	
Information Systems & Technology Management	two-year	John Warren	
Management	two-year	Eugene Stone-Romero	Katsu Shimizu
Management Science and Statistics	one-year	Ram Tripathi	
Marketing	two-year	Alokiparna (Sonia) Monga	
Bicultural-Bilingual Studies	one-year	Elizabeth de la Portilla	
Educational Leadership and Policy Studies	two-year	Maricela Oliva	
Counseling	two-year	Larry Golden	
Health and Kinesiology	one-year	Georgia Polacek	
Interdisciplinary Learning and Teaching	two-year	Mari Cortez	Kim Bilica
Civil Engineering	one-year	Jose Weissmann	
Electrical and Computer Engineering	two-year	Sos Agaian	
Mechanical Engineering	two-year	Can (John) Saygin	
Biomedical Engineering	one-year	Rena Bizios	
Communication	two-year	Elaine Wittenberg-Lyles	
English, Classics and Philosophy	one-year	Ben Olquin	Debbie Lopez
History	two-year	Gregg Michel	Bruce Daniels
Music	one-year	William McCrary	Kassandra Keeling
Political Science and Geography	two-year	David Romero	
Psychology	one-year	Jim Dykes	
Sociology	one-year	Thankam Sunil	Gabriel Acevedo
Art and Art History	two-year	Scott Sherer	Ken Little
Anthropology	one-year	Laura Levi	
Modern Languages and Literatures	two-year	Malgozata Oleszkiewicz	
Chemistry	two-year	Walter Ermler	
Computer Science	one-year	Weining Zhang	Daniel Jimenez
Mathematics	one-year	Fengxin Chen	
Biology	two-year	David Jaffe	Bill VanAuken
Earth and Environmental Sciences	one-year	Alan Dutton	
Physics and Astronomy	two-year	Andrey Chabanov	
Criminal Justice	one-year	Juanita Firestone	
Public Administration	one-year	Heywood Sanders	
Social Work	two-year	Mary Kay Houston-Vega	Richard Harris
Demography and Organization Studies	two-year	Steve Murdock	