

**THE UNIVERSITY OF TEXAS AT SAN ANTONIO
DOCUMENTS AND PROCEEDINGS OF THE GRADUATE COUNCIL
ACTION MINUTES
ORDER OF BUSINESS**

November 1, 2005

**John Peace Library 4.03.08
3:30 p.m.**

Present: Sos Agaian, Mark Allen, Bruce Barnett, Lorenzo Brancaleon, Liao Chen, Youn-Min Chou, Daren Daugaard, Blanche Desjean-Perotta, James Dykes, Lila Flory-Truett, Richard French, Larry Golden, Matthew Grunstra, Alan Harmon, Jack Himelblau, Victoria Jones, Ken Little, Tina Lowrey, Josephine Mendez-Negrete, Lalatendu Misra, Parimal Patel, David Romero, Ted Skekel, Judith Sobre, Thankam Sunil, Jon Thompson, Raydel Tullous, John Warren, Kenton Wilkinson, Charlie Wilson, Mary Lou Zeeman

Absent: Diana Allan, Thomas Bylander, Thelma Duffey, Liudmila Dunaeva, Alan Dutton, Matthew Gdovin, Neal Guentzel, Hai-Chao Han, Hyunsoo Han, Rick Hatfield, Daniel Hogenauer, Mary Houston-Vega, Eugene John, Michael Karcher, Laura Levi, John McCarrey, Grant Merrill, Wing Chung Ng, Jeanne Reesman, Francine Romero, William Shaw, L'Nea Stewart, Ram Tripathi, Armando Trujillo, Juan Urbina, Weining Zhang

Excused: Stuart Birnbaum, Dorothy Flannagan, Michael Frye, Rosalind Horowitz, Fred Hudson, Michael Kelly, Don Lien, Debbie Lopez, Cynthia McCluskey, Ben Olguin, Earle Reybold

Visitors:

I. Call to order and taking of attendance.

The November 1, 2005 meeting of the Graduate Council was called to order at 3:35 pm.

II. Approval of Minutes (Ted Skekel)

The minutes of the October 4, 2005 meeting of the Graduate Council were unanimously approved.

III. Reports

A. Council Chair (Ted Skekel)

Dr. Ted Skekel noted that Graduate Catalog revisions are underway. The review of the Graduate Catalog is usually performed by the Committee on Graduate Programs and Courses, but that committee is expected to be very busy reviewing new programs this Spring. Consequently, Dr. Skekel assigned the review of the 2007- 2009 Graduate Catalog to the Committee on Academic Policy and Requirements. In order to assist the committee, he suggested that we may recruit

additional College representatives to help with the review of their College's Catalog copy.

B. Dean of Graduate School (Dorothy Flannagan)

Dean Dorothy Flannagan was unable to attend. In her place, Dr. Skekel thanked the Chairs of the Doctoral Program committees for their review of candidates for Presidential Scholarships. A total of six \$4000 Presidential Scholarships were awarded.

C. Secretary (Jim Dykes)

The membership list for Graduate Council committees was distributed (Appendix A). Dr. Jim Dykes thanked Drs. Rosalind Horowitz and Michael Kelly for expanding the membership of the Committee on Graduate Program Evaluation. That committee is facing a heavy workload this year: 7 1-year follow-ups and 8 program reviews. Dr. Peggy Hsieh is replacing Dr. Michael Karcher on the committee, while Drs. Richard French and John McCarrey volunteered to help as extra members. Dr. Dykes thanked the members of the committee, especially the volunteers for their service.

Dr. Mark Allen noted that all members on the Membership Committee are currently serving the second year of their 2-year terms. Dr. Skekel suggested that the members of the Membership Committee could coordinate with the Nominating Committee concerning 1- and 2-year terms in order to get back in sequence.

D. Membership Committee (Jon Thompson)

Dr. Jon Thompson distributed the list of people recommended for Graduate Faculty Membership (Appendix B). Dr. Thompson pointed out the length of the list and expressed his appreciation for the Committee's excellent and efficient service. He also welcomed Dr. Sharon Nichols as the replacement for Dr. Amy Beckett. Two other applications were received too late for his Committee to review prior to the meeting. If recommended by the Membership Committee, he and Dr. Skekel asked Dr. Dykes to set up an electronic ballot for the two applicants in order to expedite the process. The list recommended by the Membership Committee was unanimously approved.

E. Committee on Graduate Programs and Courses (Fred Hudson)

The proposal for the Ph.D. in Business Administration-Marketing will be presented at the December meeting.

F. Committee on Graduate Program Evaluation (Debbie Lopez)

No report.

G. Committee on Academic Policy and Requirements (Ben Olguin)

No report.

IV. Unfinished Business

Dr. Skekel explained that there had been some discussion about the representation of interdepartmental programs with regard to the stream-lined structure of the Graduate Council. He suggested that such issues be directed to the Committee on Academic Policy and Requirements. In response to a question by Dr. Tina Lowry, he indicated that the Graduate Council may wish to tweak the Bylaws changes implemented last year.

V. New Business

None.

VI. Adjournment

After Dr. Skekel alerted the Graduate Council that our next meeting (December 6th) would be on a Study Day. The meeting was adjourned at 3:50 pm.

Appendix A
COMMITTEES
GRADUATE COUNCIL
2005-2006

ADMINISTRATIVE AND AGENDA

Ted Skekel, Chair (elected by the Nominating Committee)
Dorothy Flannagan, Dean of Graduate School, Ex Officio

- (1) James Dykes, Secretary
- (1) Wayne Wright
- (1) Anne Hardgrove
- (1) L'Nea Stewart, Student Representative

- (1) Stuart Birnbaum, Parliamentarian
- (1) Michael Frye, University Assembly Representative (student)
- (1) Juan Guillermo Urbina, University Libraries, Univ Standing Committee (student)
- (1) Liudmila Dunaeva, System Graduate Advisory Council (student)
- (1) William Shaw, Graduate Ceremony (student)

MEMBERSHIP

- (1) Mark Allen
- (1) Sharon Nichols
- (1) Juan Gonzales
- * (1) Francine Romero
- * (1) Cynthia Perez-McCluskey
- * (1) Jon Thompson, **Chair**
- (1) Paul Jurena

Composition:

One member from each college
two at large, minimum of three
members of the Graduate Council

GRADUATE PROGRAM EVALUATION

- * (1) Randall Manteufel
- * (2) Mary Lou Zeeman
- (2) Kimberly Bilica
- * (2) Grant Merrill
- * (1) Lalatendu Misra
- * (2) Debbie Lopez, **Chair**
- (2) Peggy Hsieh
- (1) Sue Ann Pemberton-Haugh

NOMINATING COMMITTEE

(Nominated by the Council Chair)
Rosalind Horowitz, Chair
Michael Kelly

GRADUATE PROGRAMS AND COURSES

- (1) Paul Cotae
- * (1) Mathew Gdovin
- (2) Chris Reddick
- * (1) Fred Hudson, **Chair**
- (1) James R. Lewis
- (1) Stephen Bach
- * (2) Armando Trujillo

ACADEMIC POLICY AND REQUIREMENTS

- (1) Manuel Diaz
- * (2) Mary Houston-Vega
- * (2) Ben Olguin, **Chair**
- * (1) Tina Lowrey
- (2) Page Smith
- (2) Garry Sunter
- (2) Stephen Temple

* Member of the Graduate Council

11/28/05

Appendix B**RECOMMENDATION FOR
GRADUATE FACULTY SPECIAL MEMBERSHIP****COLLEGE OF SCIENCES (COS)****Special Member:****Biology**

Brian Agan
Donald McEwen
David M. Diamond
Heather Cameron
Lee McAlister-Henn
Guangming Zhong
James Roberts
Karen Scholthof
Herman Scholthof

Physics and Astronomy

Daniel Boice
David McComas
Craig Pollock
Jorg-Micha, Jahn
Jerry Goldstein
Geoffrey Crowley
Philip Valek

Earth and Environmental Science

Robin N. Huettel
Marius Necsoiu
Clark Wilson
David D. Breashers

COLLEGE OF LIBERAL AND FINE ARTS (COLFA)**Special Member:****Anthropology**

Donald V. Kurtz

English, Classics and Philosophy

Bill Mullen

Art and Art History

Mette Gieskes
Hilary Wilder

COLLEGE OF EDUCATION AND HUMAN DEVELOPMENT

Special Member:

Bicultural and Bilingual Studies

Michael W. Campbell

COLLEGE OF BUSINESS

Management

Robert L. Mason
David C. Lingelbach
Kandi Larkey

Finance

Ronald Sweet
James Hackard
Charles Williamson

Accounting

Wayne Drymala
Irwin Zucker
Chris Kohn
Wayne Tervo