

THE UNIVERSITY OF TEXAS AT SAN ANTONIO
DOCUMENTS AND PROCEEDINGS OF THE GRADUATE COUNCIL
ACTION MINUTES

September 5, 2000

The first meeting of the Graduate Council for the 2000-2001 academic year was held in room 4.03.08 John Peace Library Building, September 5, 2000, with Dr. Paul Westmeyer presiding.

Present: Sos Again, Mark Allen, Stephen Amberg, Stephan Bach, Robert Bayley, Frances Colpitt, Robert Fuhrman, Daniel Gelo, Juan J. Gonzalez, Rosalind Horowitz, Palani-Rajan Kadapakkam, Cynthia Katz, Michael Kelly, Hugh Maynard, Frank Pino, Jeanne Reesman, Andra Schreiner, David Sebald, Ted Skekel, Raydel Tullous, Diane Walz, Paul Westmeyer and Kenneth Wunderlich

Absent: John Adams, Deborah Armstrong, Virginia Balderas, Beverly Bunch, Thomas Bylander, Blandina Cardenas, James Chambers, Chak-Tong Chau, Brian Davies, Keith Fairchild, William Flannery, Michael Gilbert, Larry Golden, Luis Haro, Amir Karimi, Ken Little, Louis Mendoza, Alan Morris, Mary Helen Pratte, Cherylon Robinson, Chia Shih, Kasey Songy, Ram Tripathi and Su Zhou

Visitor: Cheryl Schrader and William Scouten

I. Call to order and taking of attendance

The meeting was called to order at 3:35 p.m. by Dr. Westmeyer. Dr. Westmeyer explained that Dr. Mendoza is out of town and cannot participate in the meeting. He called for election of a Chairperson Pro Tem. Dr. Westmeyer was nominated and elected.

II. Approval of Minutes

The minutes of the May meeting were approved as distributed.

III. Reports

A. Council Chair

Dr. Westmeyer reported that, since Dr. Hugh Maynard, chair of the Program Evaluation Committee is unavailable to attend meetings of the Administrative and Agenda Committee, Dr. James Dykes, committee member, will attend in his place.

B. Interim Dean of Graduate Studies

Dr. Reesman reported the following:

1. Pending degree programs

- a. A revision of the Ph.D. in English program has been sent to the Board of Regents
- b. The proposal for Ph.D. in Language, Culture and Literature has had its first successful reading at the Coordinating Board; the second reading will be in October
- c. To be considered by the Senate this Fall are a Ph.D. in Business Administration, a Ph.D. in Electrical Engineering, and a M.A. in Museum Studies
- d. Other programs in planning stages are a Ph.D. in Bio Engineering (joint program with UTHSCSA), a Ph.D. in Environmental Science, a Ph.D. in Biology (with a second emphasis), and a M.A. in Communication

2. The statement in the Graduate Catalog on page 125, #8, regarding non-graduation if a student is not in good standing will also be placed on page 119.

3. The student representative to the UT System Student Advisory Council will be Daniel Diaz.
4. The procedures for proposing a new degree program are:
 - a. Division or Department faculty vote to submit the proposal
 - b. Proposal goes to the college dean (Simultaneously, the division representative works with the Provost's office and with the Graduate Dean on proposal format and contents.)
 - c. Proposal goes the Graduate Council.
 - d. Currently (this could be changed) the proposal goes to the Faculty Senate and The University Assembly.
 - e. Provost and President must approve.
 - f. Proposal goes to the UT System where staff members work with the Graduate Dean on format and contents.
 - g. Coordinating Board must approve. (Again, staff members work with UTSA representatives on details.)
5. The planned colloquium on What it Means to be a Doctoral Institution will be held in April.
6. A Graduate Student Research conference will be held on April 20. The conference participants will be students who have worked on research with faculty mentors. A grant to support the conference is being sought.

C. Secretary

Dr. Westmeyer reported on the following:

1. An election is needed for a student to represent the Council at Assembly meetings. Cynthia Katz was nominated, agreed to serve, and was elected by acclamation.
2. The addition of two new concentrations in the M.A. in Education was overlooked when the Council approved the Graduate Catalog for 2001-03, in Technology and in Kinesiology. These are now referred to the Committee on Graduate Programs and Courses for a recommendation to the Council.
3. Since resignations from the Council are delivered to the Secretary, Dr. Westmeyer's memorandum was read (Attachment A) indicating resignation from the Council (replacement will be handled by a new election) and resignation as Council Secretary. The second matter was referred to the ad hoc Nominating Committee so that an election can be held in the Council at the October meeting.

D. Committee on Graduate Programs and Courses

No report, except to acknowledge receipt of the item mentioned above.

E. Membership Committee

Dr. Fuhrman, on behalf of the committee, presented new membership recommendations (as they appear in Attachment A of the Document and Proceeding, p. 2248). These were approved.

F. Committee on Graduate Program Evaluation

Dr. Maynard reported that, with regard to holdover evaluations, a site visit by outside evaluators is planned in October for the Master of Music program. The programs for M.S. in Accounting and Master of Taxation are still selecting outside evaluators. The two will be evaluated together by a team of three persons, one as specialist in each program area and one an expert in both fields.

The self-study for evaluation of the M.S. in Environmental Sciences in 2000-01 has begun.

G. Committee on Academic Policy and Requirements

No report

IV. Unfinished Business

Dr. Westmeyer asked about progress on the new Council ByLaws; Dr. Reesman reported that these will be considered by the Senate and The University Assembly this Fall.

V. New Business

Dr. Reesman expressed appreciation for the work of Dr. Westmeyer over several years in the Council and called for applause.

VI. Adjournment

The meeting adjourned at 4:25 p.m.

ATTACHMENT A

RECEIVED
AUG 10 2000

OFFICE OF GRADUATE STUDIES

MEMORANDUM
Sept 1, 2000

To: Secretary of the Graduate Council

From: Paul Westmeyer

Since I have been appointed Associate Dean of the College of Education and Human Development, I must resign both my membership on the Council and my position as Secretary of the Council. I will be happy to continue in both positions until replacements have been selected.