

**THE UNIVERSITY OF TEXAS AT SAN ANTONIO
DOCUMENTS AND PROCEEDINGS OF THE GRADUATE COUNCIL
ACTION MINUTES
ORDER OF BUSINESS**

April 2, 2013

**University Room
BB 2.06.04
3:30-5:00 p.m.**

Present:

Leanne Alarid, Bernadette Andrea, Richard Armendariz, Mike Baumann, Onur Bayar, Kimberly Bilica, Edward Burian, Michael Cepek, Alberto Cordova, Santiago Daydi-Tolson, Sara DeTurk, Dorothy Flannagan, Mark Garza, Kevin Grant, Artyom Grigoryan, Jeff Halley, Anne Hardgrove, Vic Heller, Myung Ko, Donald Kurtz, Michael McDonald, James O'Grady, Cornel Pasnicu, Billie Jo Rodriguez, Mariela Rodriguez, Patricia Sanchez, Elaine Sanders, Johnelle Sparks, Drew Stephen, Ram Tripathi, Lila Truett, Hongjie Xie,

Absent:

Yolanda Allen, Ender Finol, Jeffrey Howard, David Johnson, Barbara McCabe, Goutham Menon, Thomas Moore, Hatim Sharif, Garry Sunter, Weining Zhang

Excused:

Andrey Chabanov, Michael Moyer, Sharon Navarro, Can Saygin,

Visitors:

None

I. Call to order and taking of attendance.

- Dr. Kim Bilica called the March 19, 2013 meeting of the Graduate Council to order at 3:40 p.m.

II. Approval of Minutes (Kim Bilica)

- Dr. Johnelle Sparks moved to accept the minutes of the March 19, 2013 meeting as written.
- The motion was seconded by Dr. Leanne Alarid
- The motion passed

III. Reports

A. Council Chair (Kim Bilica)

- Dr. Bilica had no report, but noted that there are interesting topics being reviewed by Faculty Senate. She encouraged the membership to be engaged in those topics.

B. Dean of the Graduate School (Dorothy Flannagan)

- No report from Dr. Flannagan.

B. Secretary (Elaine Sanders)

- Dr. Sanders reminded the membership that voting should be underway in the departments for Graduate Council representatives for the 2014 academic year. A reminder message will be sent to the department chairs.
- Voting was held for Graduate Council Chair and Secretary. Dr. Bilica asked for a vote by acclamation as only one candidate had been nominated for the position of chair (Dr. Elaine Sanders) and secretary (Dr. Vic Heller).
- Dr. Lila Truett moved to approve by acclamation
- Dr. Myung Ko seconded the motion.
- The motion passed.

D. Committee on Graduate Programs and Courses (Michael Moyer)

- No report from Dr. Moyer.
- Dr. Bilica noted that a new program proposal is in process and may be presented for review before the end of the semester.

E. Membership Committee (Mariela Rodriguez)

- Dr. Rodriguez presented seventeen special membership applications and noted that all had received a majority approval by the committee.
- The committee report serves as the motion to approve.
- Mr. Jeff Halley seconded the motion
- The motion passed.

F. Committee on Graduate Program Evaluation (Sharon Navarro)

- No report from Dr. Navarro
- Dr. Bilica noted that the demography will be the next department to be reviewed.

G. Committee on Academic Policy and Requirements (Sara DeTurk)

- No report from Dr. DeTurk

V. Unfinished Business

None

VI. New Business

- Dr. Sanders noted that the Agenda and Administration committee had discussed making the nominating committee an actual committee instead of a single person. She noted that the committee should contain one member from each college.

VI. Adjournment

The council voted to adjourn at 3:51 p.m.