

THE UNIVERSITY OF TEXAS AT SAN ANTONIO
DOCUMENTS AND PROCEEDINGS OF THE GRADUATE COUNCIL
ACTION MINUTES
ORDER OF BUSINESS
April 4, 2017

**Assembly Room
JPL 4.04.02
3:38-4:38 pm**

Present: DeBrenna Agbenyiga, Mike Baumann, Guadalupe Carmona, Michael Cepek, Frank Chen,, Jonathan Clark, Alberto Cordova, Bridget Drinka, Heather Edelblute, Kandyce Fernandez, Kirsten Gardner, Ruyan Guo, Seok Kang, Myung Ko, Lucinda Nevarez, Chris Packham, ReAnna Roby, Libby Rowe, Elaine Sanders, Corey Sparks, Sue Stankus, Boyka Stefanova, Drew Stephen, Liang Tang, Raydell Tullous, Jack Vann, Victor Villarreal, Melissa Wallace, Weining Zhang.

Absent: Andrea Bautista Leon, Mehdi Beyhaghi, Curtis Brewer, Fengxin Chen, Brian Derrick, Fathali Firoozi, Doug Frantz, Shane Haberstroh, Jingqi Li, Marcela Lopez, Margarita Machado-Casas, Jesus Romo, Firat Testik, Joshua Thurow.

Excused: Ian Caine, Judy Haschenburger, Marie Tillyer.

Visitors: Alexis Godet

- I. Call to order and taking of attendance
The April meeting of the Graduate Council was called to order at 3:38 p.m. by Dr. Mike Baumann, Council Chair.
- II. Reports
 - A. Chair Council (**Mike Baumann**)
 - Consent Agenda
 - Approval of Minutes
Dr. Bauman extended an opportunity for members to remove items from the consent agenda for discussion. No one chose to remove items. The consent agenda items were approved.
 - Dr. Bauman confirmed that all reps from each department for the 2017-18 term were elected.
 - Dr. Baumann asked to discuss the policy that allows graduate students to take up to 6 hours of 4000 level undergraduate courses for graduate credit. Council members agreed that the policy stay as it is. The council suggested that a friendly amendment about the policy be added to the graduate catalog. The policy stood as motion for approval. The voting result was 25 in favor, 1 opposed, and 2 abstain.
 - Special Membership Applicants (Attachment A)
 - Membership applicants were approved by the Council.
 - B. Dean of Graduate School (**DeBrenna Agbenyiga**)
 - 2017 Excellence Awards Breakdown (Attachment B)

- The Dean announced that there were 30 submissions in total for the student excellence in research and teaching awards. Jason Cavich received the award at the doctoral level. Brooke Balbuena received the award at the master's level.
- A total of 19 nominations were submitted to the excellence in graduate advising award. Andrea Aleman, the GAR of the Department of Political Science and Geography received the GAR award this year. The Dean anticipates more submissions next year.
- The Dean provided the Council with more details about the GTEP (3 years) scholarship information. More updates on the scholarship will be announced to doctoral and two master's programs in the upcoming months.

C. Secretary (**Seok Kang**)

- Nomination Vote
 - Council Chair: Dr. Mike Baumann
 - Parliamentarian: Dr. Corey Sparks
 - Secretary: Dr. Jonathan Clark
- The Graduate Council elected all the three nominees as new officers with a unanimous vote, 27 in favor, 0 opposed, and 0 abstain. They will serve as officers of the Graduate Council for the 2017-18 term.

D. Committee on Graduate Programs and Courses (**Boyka Stefanova**)

- No Report

E. Committee on Graduate Program Evaluation

- No Report

F. Committee on Academic Policy & Requirements (**Seok Kang**)

- Dr. Kang presented the revisions of the 2017-2019 Graduate Catalog on behalf of the Graduate School.
- After presentation, the revised graduate catalog stood as motion for approval. The revised catalog was approved by the Council with 26 in favor, 0 opposed, 2 abstain.

III. Unfinished Business

IV. New Business:
None

V. Adjournment

- Meeting adjourned at 4:38 p.m.