

THE UNIVERSITY OF TEXAS AT SAN ANTONIO
DOCUMENTS AND PROCEEDINGS OF THE GRADUATE COUNCIL
ACTION MINUTES
ORDER OF BUSINESS
December 6, 2016

Assembly Room
JPL 4.04.02
3:35-4:53 pm

Present: DeBrenna Agbenyiga, Mike Baumann, Curtis Brewer, Kinitra Brooks, Ian Caine, Guadalupe Carmona, Michael Cepek, Fengxin Chen, Jonathan Clark, Alberto Cordova, Kandyce Fernandez, Ruyan Guo, Shane Haberstroh, Judy Haschenburger, Seok Kang, Myung Ko, Erin Madden, Lucinda Nevarez, Libby Rowe, ReAnna Roby, Elaine Sanders, Corey Sparks, Sue Stankus, Boyka Stefanova, Drew Stephen, Liang Tang, Joshua Thurow, Marie Tillyer, Victor Villarreal, Melissa Wallace

Absent: Jingqi Li, Marcela Lopez, Jack Vann, Mehdi Beygahi, Brian Derrick, Doug Frantz, Kirsten Gardner, Margarita Machado-Casas, Chris Packham, Firat Testik

Excused: Heatham Abdul-Razaq, Jesus Romo, Fathali Firoozi, Ram Tripathi, Weining Zhang

Visitors: Juliet Langman, Derek Robertson, Erica Sosa, Elia Zambrano

- I. Call to order and taking of attendance
The December meeting of the Graduate Council was called to order at 3:35 p.m. by Dr. Mike Baumann, Council Chair.
- II. Reports
 - A. Chair Council (**Mike Baumann**)
 - Approval of Minutes
Dr. Bauman extended an opportunity for members to remove items from the consent agenda for discussion. No one chose to remove items. The consent agenda items were approved.
 - B. Dean of Graduate School (**DeBrenna Agbenyiga**)
 - No Report
 - C. Special Membership Committee (**Michael Cepek**)
 - Special Membership Application (Attachment B)
Dr. Cepek presented a revised form of the application for graduate faculty special membership. He added the areas of expertise section that describes the specialty of the applicant on page 1. On page 2, he added the conflict of interest section to address any related issues (e.g., serving as a dissertation committee member for a former coworker in the same lab).
He suggested that the department keep monitoring the applicant's duty during the term in teaching, research, and service. Council members agreed that the new form is cleaner and simpler with key components. A suggestion is that there needs to be some examples for conflict of interest for clarity.

Dr. Cepek will present a final version at the Feb. 2017 meeting for a final vote.

D. Secretary (**Seok Kang**)

- No report

E. Committee on Graduate Programs and Courses (**Boyka Stefanova**)

- Certificate Proposal in Bilingual Counseling (Attachment C)

Dr. Stefanova gave an overview of the proposal, program curriculum and administration, justification for the certificate program, review process, and committee's clarifications and critiques. She reported that the committee voted to recommend approval by vote of 5-0, 0 abstain.

The committee's recommendation stood as motion to approve. By the Council, the proposal was approved with 30 in favor, one opposed, and one abstain.

- Certificate Proposal in Applied Health and Research (Attachment D)

Dr. Stefanova gave an overview of the proposal, program curriculum and administration, justification for the certificate program, review process, and committee's clarifications and critiques. This is a fully online program. It is a 12-hour certificate program. She reported that the committee voted to recommend approval by vote of 5-0, 0 abstain.

The committee's recommendation stood as motion to approve. By the Council, the proposal was approved with 27 in favor, one opposed, and two abstain.

- Certificate Proposal in Community Nutrition (Attachment E)

Dr. Stefanova gave an overview of the proposal, program curriculum and administration, justification for the certificate program, review process, and committee's clarifications and critiques. This is a fully online program. It is a 12-hour certificate program. She reported that the committee voted to recommend approval by vote of 5-0, 0 abstain.

The committee's recommendation stood as motion to approve. By the Council, the proposal was approved with 25 in favor, two opposed, and 0 abstain.

- Certificate Proposal in Health (Attachment F)

Dr. Stefanova gave an overview of the proposal, program curriculum and administration, justification for the certificate program, review process, and committee's clarifications and critiques. This is a fully online program using Blackboard. She reported that the committee voted to recommend approval by vote of 5-0, 0 abstain.

The committee's recommendation stood as motion to approve. By the Council, the proposal was approved with 29 in favor, 0 opposed, and one abstain.

F. Committee on Graduate Program Evaluation

- No Report

G. Committee on Academic Policy & Requirements (**Seok Kang**)

- No Report

III. Unfinished Business

IV. New Business:
None

V. Adjournment
• Meeting adjourned at 4:53 p.m.