

THE UNIVERSITY OF TEXAS AT SAN ANTONIO
DOCUMENTS AND PROCEEDINGS OF THE GRADUATE COUNCIL
ACTION MINUTES

ORDER OF BUSINESS
February 3, 2015

Assembly Room
JPL 4.04.22
3:36-4:05 p.m.

Present:

Richard Armendariz, Kinitra Brooks, Michael Cepek, Youn-Min Chou, Alberto Cordova, Dennis Davis, Sara DeTurk, Jurgen Engelberth, Kevin Grant, , Steven Hoffman, Eugene John, Donald Kurtz, Adolfo Matamoros, Michael McDonald, Mary Minor, Samuel Musen, Sharon Nichols, Catherine Nolan-Ferrell, Malgorzata Oleszkiewicz-Peralba, Thalia Rodriguez, Elaine Sanders, Page Smith, Jorge Solis, Johnelle Sparks, Drew Stephen, Liang Tang, Ram Tripathi, Lila Truett, Hongjie Xie

Absent:

Rahman Azari, Mike Baumann, Onur Bayar, Gloria Crisp, Sonya Eddy, Anthony Escalante Jeff Halley, Gerald Juhnke, Rebecca Stortz, Marie Tillyer, Walter Wilson, Weining Zhang

Excused:

Liao Chen, Kevin Eddy, Yusheng Feng, Barbara McCabe,

Visitors:

Diane Walz, Karen Daas

I. Call to Order and Taking of Attendance

The February meeting of the Graduate Council was called to order at 3:36 p.m. by the Council Chair Dr. Elaine Sanders. Dr. Sanders asked for a vote to suspend the by-laws in order to allow Dr. Diane Walz to attend the meeting. Motion was made by Dr. Johnelle Sparks, seconded by Dr. Lila Truett, and passed unanimously.

Dr. Sanders introduced and welcomed new members: Adolfo Matamoros, Sharon Nichols, and Jorge Solis

II. Approval of the Minutes ((Elaine Sanders)

Dr. Sanders asked for a motion to approve the minutes of the December 2014 meeting as written. The report stands as the motion. Motion was seconded by Dr. Sara DeTurk and passed unanimously, no abstentions.

III. Reports

The committee voted to move Dr. Kevin Grant's report from the Committee on Graduate Programs and Courses to the beginning of agenda. Motion was made by Dr. Lila Truett, seconded

by Dr. Catherine Nolan-Ferrell, and passed unanimously. These minutes of the Council Meeting reflect the adjusted order of business.

A. Council Chair Report (Dr. Elaine Sanders)

No Report

B. Interim Dean of Graduate School (Dr. Page Smith)

- Update on Graduate Enrollment

Dr. Smith summarized graduate enrollment numbers to date. Master's headcount for degree seeking students is 81 students down compared to last year this time. The numbers for doctoral students are slightly higher. In terms of credit hours taken by students, this year is slightly higher.

- Update on Search for Vice Provost and Dean of the Graduate School

Dr. Smith made unofficial announcement about the new Vice Provost and Dean of the Graduate School. Dr. DeBrenna Agbényiga from Michigan State University will begin in March.

This will be Dr. Smith's last Graduate Council meeting. He thanked the Council members for their kindness. He also thanked the members of the Administrative and Agenda Committee and Ginger Hernandez for their hard work.

Dr. Sanders thanked Dr. Smith for his work with the Council.

C. Secretary (Dr. Vic Heller)

- Elections for 2015-2017

Dr. Davis reminded Council members that Ginger Hernandez will be sending emails to department chairs this month (on behalf of the secretary) to call for elections of department representatives.

D. Committee on Graduate Program and Courses (Dr. Kevin Grant)

- Proposal for Certificate in Operations and Supply Chain Management

Dr. Kevin Grant gave the Council an overview of this proposed certificate program, justification for the certificate, the review process used by the Committee to make its recommendation, and the results of the Committee vote. The Committee on Graduate Programs and Courses voted as follows: 6 approve, 0 disapprove, 1 abstain, 1 recuse.

Discussion followed Dr. Grant's report. Dr. Walz answered clarification questions.

Final recommendation of the Committee served as motion to approve the proposal for the graduate certificate program in Operations and Supply Chain Management; seconded by Dr. Lila Truett; motion passed unanimously.

- Proposal for Master of Science in Business

Dr. Kevin Grant gave the Council an overview of this proposed degree program, justification for the program, the review process used by the Committee to make its recommendation, and the results of the Committee vote. The Committee on Graduate Programs and Courses voted as follows: 7 approve, 0 disapprove, 0 abstain, 1 recuse.

Discussion of clarifications followed.

Report served as motion to approve the proposal for the MS in Business; seconded by Dr. Jurgen Engelberth; motion passed unanimously.

E. Membership Committee (Dr. Michael Cepek)

- Special Membership Applicant Approval

Dr. Cepek reported on the special membership applications reviewed by the Committee. The Committee report served as motion to approve the applications; seconded by Dr. Catherine Nolan-Ferrell; approved unanimously.

F. Committee on Graduate Program Evaluation (Dr. Jurgen Engelberth)

No Report

G. Committee on Academic Policy and Requirements (Vacant)

No Report

IV. Unfinished Business

- Update on Committee Reviewing Bylaws

Dr. Sanders announced that an ad hoc committee has been put together to review changes to bylaws. The Committee will report in March.

V. New Business

None

VI. Adjournment

Motion to adjourn was made by Dr. Johnelle Sparks, seconded by Dr. Jurgen Engelberth, approved unanimously.