

THE UNIVERSITY OF TEXAS AT SAN ANTONIO
DOCUMENTS AND PROCEEDINGS OF THE GRADUATE COUNCIL
ACTION MINUTES
ORDER OF BUSINESS
March 7, 2017

**Assembly Room
JPL 4.04.02
3:37-4:44 pm**

Present: Mike Baumann, Mehdi Beyhaghi, Curtis Brewer, Guadalupe Carmona, Fengxin Chen, Frank Chen, Jonathan Clark, Alberto Cordova, Brian Derrick, Bridget Drinka, Heather Edelblute, Kandyce Fernandez, Kirsten Gardner, Ruyan Guo, Shane Haberstroh, Judy Haschenburger, Seok Kang, Myung Ko, Lucinda Nevarez, Chris Packham, Elaine Sanders, Corey Sparks, Boyka Stefanova, Joshua Thurow, Marie Tillyer, Raydell Tullous, Victor Villarreal, Melissa Wallace, Weining Zhang, Reanna Roby, Sue Stankus

Absent: Ian Caine, Fathali Firoozi, Doug Frantz, Margarita Machado-Casas, Drew Stephen, Jingqi Li, Marcela Lopez

Excused: Michael Cepek, Libby Rowe, Liang Tang, Jesus Romo, Jack Vann

Visitors: Santiago Daydi-Tolson

- I. Call to order and taking of attendance
The March meeting of the Graduate Council was called to order at 3:37 p.m. by Dr. Mike Baumann, Council Chair.
- II. Reports
 - A. Chair Council (**Mike Baumann**)
 - Consent Agenda
 - Approval of Minutes
Dr. Bauman extended an opportunity for members to remove items from the consent agenda for discussion. No one chose to remove items. The consent agenda items were approved.
 - Department Representatives
All new reps from departments were elected except for two departments.
 - Special Membership Applicants (Attachment A)
 - Membership applicants were approved by the Council.
 - B. Dean of Graduate School (**DeBrenna Agbenyiga**)
 - Graduate Catalog Update (2017-2019)
 - The Dean and staff are currently working on correcting information in the catalog regarding program requirements such as course hours required for graduation and SIP codes.

- The Graduate Council will have a vote for the change made to the new catalog at the April meeting.
- Graduate Student Permission to Enroll Form (Attachment B)
 - The form should be attached with a syllabus of the registering course.
 - This form has not been discussed and approved by the Graduate Council.
 - Clarification is needed pertaining to what requirements a graduate student has for registering courses.
 - The issues of form content and student requirements should be discussed and approved by the Graduate Council to continue this policy.
 - Dr. Bauman suggested that each department's graduate program committee discuss this policy's pros and cons. Then the Council will further discuss this at the April meeting.

C. Special Membership Committee (**Michael Cepek**)

D. Secretary (**Seok Kang**)

- The Council will hold an election for new officers (Chair, Secretary, and Parliamentarian). The Council is currently accepting nominations for the positions.

E. Committee on Graduate Programs and Courses (**Boyka Stefanova**)

- Graduate Certificate in Linguistics

Dr. Stefanova gave an overview of the proposal, program rationale, program goals, program need, program curriculum and administration, justification for the new certificate program, program requirements and resources, review process, and committee's clarifications and critiques. She reported that the committee voted to recommend approval by vote of 4-1, 0 abstain.

Suggestions from the committee include two certificate programs: one with focus on Spanish and one on Second Language Acquisition.

The visitors from the Linguistics Department answered that the nature of the certificate program is interdisciplinary. Therefore, narrowing down to multiple certificates can generate excessive certificates for the major.

The committee's recommendation stood as motion to approve. By the Council, the proposal was approved with a unanimous vote, 27 in favor, 0 opposed, and 0 abstain.

F. Committee on Graduate Program Evaluation

- No Report

G. Committee on Academic Policy & Requirements (**Seok Kang**)

- Catalog Change

III. Unfinished Business

IV. New Business:
None

V. Adjournment

- Meeting adjourned at 4:44 p.m.