

**THE UNIVERSITY OF TEXAS AT SAN ANTONIO
DOCUMENTS AND PROCEEDINGS OF THE GRADUATE COUNCIL
ACTION MINUTES
ORDER OF BUSINESS**

November 6, 2012

Present:

Leanne Alarid, Jeanne Reesman sub for Bernadette Andrea, Mike Baumann, Onur Bayar, Kimberly Bilica, Edward Burian, Michael Cepek, Alberto Cordova, Santiago Daydi-Tolson, Sara DeTurk, Ender Finol, Dorothy Flannagan, Mark Garza, Artyom Grigoryan, Jeff Halley, Anne Hardgrove, Judy Haschenburger, Myung Ko, Donald Kurtz, Barbara McCabe, Michael McDonald, Thomas Moore, Sharon Navarro, James O'Grady, Cornel Pasnicu, Billie Jo Rodriguez, Mariela Rodriguez, Patricia Sanchez, Elaine Sanders, Hatim Sharif, Johnelle Sparks, Drew Stephen, Ram Tripathi, Lila Truett, Weining Zhang

Absent:

Richard Armendariz, Kevin Grant, Jeffrey Howard, David Johnson, Goutham Menon, Michael Moyer, Garry Sunter

Excused:

Yolanda Allen, Andrey Chabanov, Vic Heller, Can Saygin,

Visitors:

Paul LeBlanc, Laura Levi, Raydel Tullous, Diane Walz, Ken Weiher

I. Call to order and taking of attendance.

Dr. Kim Bilica called the November 6, 2012 meeting of the Graduate Council to order at 3:30 p.m. She asked that the agenda be re-ordered to allow the presentation by the Committee on Graduate Program Evaluation (letter F.) to precede the presentation by the Committee on Graduate Programs and Courses (letter D.). A motion was made by Dr. Edward Burian and seconded by Dr. Sara DeTurk. Motion passed.

Dr. Bilica then introduced the visitors present and called for a motion to suspend the bylaws and allow these visitors to participate in the meeting. Motion made by Dr. Jeff Haley and seconded by Dr. Lila Truett. Motion passed.

II. Approval of Minutes (Kim Bilica)

The Minutes of the October 2, 2012 meeting were approved by a vote of the council as presented.

III. Reports

A. Council Chair (Kim Bilica)

Dr. Bilica noted some schedule changes for Spring 2013 Graduate Council meetings.

- On February 5, we will meet in the University Center Harris Room
- We will meet on March 12 instead of March 5. A concern was raised that March 12 is during Spring Break. Dr. Bilica noted that she will follow up on that date.

Dr. Bilica briefly discussed a potential opportunity offered by Dr. Dorothy Flannagan. Dr. Flannagan is willing to allocate money to fund a one-day workshop presented by a professional recruiter for graduate schools, Tom Jackson. This workshop is for graduate advisors or record or their representatives. Dr. Weining Zhang attended the last workshop and noted that recruiting does work in increasing the number of applications. Dr. Edward Burian noted that it might be better to use this money to improve our graduate programs website. Dr. Mike McDonald also attended the last workshop but does not think the suggestions made in the workshop helped his department in recruiting. Dr. Barbara McCabe noted that many prospective students have questions, and an exciting website is very helpful. Dr. Bilica called for a show of hands of those eligible and willing to attend. Nine members noted they were both eligible and willing to attend.

B. Dean of the Graduate School (Dorothy Flannagan)

Dr. Flannagan did not have a report this month.

C. Secretary (Elaine Sanders)

Dr. Elaine Sanders presented the membership to date. She noted that we are only missing one graduate student representative from the College of Sciences. She then reviewed the committees, noting that new member, Dr. Jeff Halley, is filling the position open in the Committee on Graduate Programs and Courses. The Committee on Academic and Policy Requirements is missing a representative from the College of Architecture. The Committee on Program Evaluation is missing a representative from the College of Education and Human Development. The Membership Committee is missing two representatives, one from the College of Architecture and one at-large member. Dr. Edward Burian will follow-up with the Department of Architecture to fill those positions.

F. Committee on Graduate Program Evaluation (Sharon Navarro)

Dr. Sharon Navarro presented the reviews for the following programs:

- MA Communication (Dr. Paul LeBlanc - program representative)
- Ph.D. Applied Statistics (Dr. Raydell Tullous - department representative) Dr. Jonelle Sparks asked about time to completion in this program. Dr. Raydell Tullous responded.
- Ph.D. Anthropology (Dr. Laura Levi - department representative) Dr. Edwin Burian noted that some graduate architecture students had very favorable comments about the program and Pre-Columbian scholarships offered.
- MA Economics and Ph.D. (Dr. Ken Weiher - department representative)

Dr. Kim Bilica called for a motion to approve the reviews of these programs. Dr. Mariela Rodriguez moved that all program reviews be approved as presented. Dr. Thomas Moore seconded the motion. Motion passed.

D. Committee on Graduate Programs and Courses (Michael Moyer)

No report

E. Membership Committee (Dr. Mariela Rodriguez)

Dr. Mariela Rodriguez reported that the committee reviewed 22 applications for special membership. All applications were approved. Dr. Cornel Pasnicu and Dr. Weining Zhang asked about the appropriateness of an instructor with a Bachelor's degree teaching masters-level courses. The degree differences between architecture versus other disciplines was discussed by Dr. Edward Burian.

Dr. Kim Bilica called for a vote to approve the motion by the committee. Johnelle Sparks seconded the motion. Dr. Jeff Halley then compared degree systems in art and architecture with other disciplines. Johnelle Sparks noted that the departments want these individuals to teach based on their professional experience. Dr. Michael Cepek noted that the applications were approved at both the department level and by the dean.

Motion passed.

G. Committee on Academic Policy and Requirements (Sara DeTurk)

No report.

IV. Unfinished Business

None

V. New Business

None

VI. Adjournment

The council voted to adjourn at 4:02 p.m.