

THE UNIVERSITY OF TEXAS AT SAN ANTONIO  
DOCUMENTS AND PROCEEDINGS OF THE GRADUATE COUNCIL  
ACTION MINUTES

ORDER OF BUSINESS  
October 2, 2018

**JPL ASSEMBLY ROOM**  
**4.04.22**  
**3:30-5:00PM**

Present: John Bartkowski, Janis Bush, Lupita Carmona, Michael Cepek, Jackie Cuevas, Lucila Ek, Jurgen Engelbrth, Fathali Firoozi, Ruyan Guo, Judy Haschenburger, Kasandra Keeling, Shamshad Khan, Myung Ko, Angela Lombardi, Wing Ng, Elaine Sanders, Can Saygin, Corey Sparks, Marie Tillyer, Heather Trepal, Ram Tripathi, Victor Villarreal, HungDa Wan, Alistair Welchman, Rebecca Weston

Absent: Kandyce Fernandez, Doug Frantz, Ritu Mathur, Zijun Wang, Greg Wene, Alpha Martinez-Suarez, Muntasir Masum, Nasouri Reza, Jennifer Uria

Excused: Matthew McCarter, Carlos Monton, Page Smith, Melissa Wallace, Juliet Wiersema

Alternate: Megan Piel, Jimmy Guan

Visitors: Jeffrey Ragsdale, Sedef Doganer

I. Call to order and taking of attendance

The meeting came to order at 3:33.

II. Reports

A. Council Chair (Elaine Sanders)

- Consent Agenda
- Approval of May minutes
- Approval of September minutes
- Special Member Applicants

Consent agenda and special members were approved.

B. Committee on Graduate Programs and Courses (Victor Villarreal)

- Certificate in Integrated Behavioral Health Counseling
- Certificate in High Performance Design and Sustainability
- Certificate in Business of Health closure

There was discussion about

1. whether any of the certificate courses would require students to take prerequisite courses). Prof. Sedef Doganer from ARC clarified to the satisfaction of the Council.
2. admissions for the Certificate in High Performance Design and Sustainability. A major concern was that students with no background in architecture, engineering, or another closely related field would not have the background knowledge necessary for those courses. The Council recommended that the admission information regarding the certificate specify that students must

come from a related field, rather than any possible field. In addition, it was noted that international students could be affected by the admission requirements.

3. the structure of Certificates. The minimum number of hours is 12 and any amount of double-dipping is permitted, although the Certificate in Integrated Behavioral Health Counseling is organized so that students do in fact have to take courses additional to their degrees.

The GPC recommended acceptance of the Certificate in Integrated Behavioral Healthcare (25 in favor, none against with 1 abstention) and Certificate in High Performance Design and Sustainability to the Council (26 in favor, none against with 2 abstentions).

The GPC recommended against accepting the proposal from COB to close the Certificate in Business of Health on the grounds that HOP 2.38 was not followed. Council decided to have the Agenda committee write a letter to the Interim Dean of Graduate Studies, Can Saygin.

C. Secretary (Alistair Welchman)

- Committees

Committees are very understaffed, and one of them (the Graduate Program Evaluation Committee) appears to be moribund after its charge was taken over by other organs. Still Alistair Welchman pointed out that there are about enough people on the Council to fully staff every committee (including two ordinary members who are supposed to serve on the Agenda Committee), and so everyone should expect to be on a committee. The Council agreed to take more volunteers electronically.

D. Dean of Graduate School (Can Saygin)

- Task Force
- GTAP/PDRF/REGAP/Travel Funds
- 2019-2021 Graduate Catalog (tabled)
- Admissions and Program Requirements (tabled)

A Task Force will be created to discuss the restructure of the Graduate Council and will include representatives from the Graduate Council. The Dean said that G-TAP and PDRF will continue for the 2019-2020 academic year. The deadline for G-TAP will be July 15, 2019. This is to streamline the process. Graduate Student Professional Development Awards are currently available for students to attend conferences and present their research.

E. Committee on Graduate Program Evaluation

- No report

G. Committee on Academic Policy and Requirements

- No report

III. Unfinished Business

IV. New Business

Tuesday, November 6<sup>th</sup> meeting will be held in the Graduate Student Professional Development Center (GSR 1.204)

V. Adjournment

The meeting was adjourned at 5:03pm.