

**THE UNIVERSITY OF TEXAS AT SAN ANTONIO
DOCUMENTS AND PROCEEDINGS OF THE GRADUATE COUNCIL
ACTION MINUTES
ORDER OF BUSINESS**

September 3, 2013

**University Room
BB 2.06.04
3:30-5:00 p.m.**

Present:

Bernadette Andrea, Mike Baumann, Onur Bayar, Liao Chen, Alberto Cordova, Gloria Crisp, Dennis Davis, Sara DeTurk, Jurgen Engelberth, Michael Gardin, Donald Goess, Kevin Grant, Jeannie Hahl, Jeff Halley, Anne Hardgrove, Judy Haschenburger, Vic Heller, Steven Hoffman, Camaron Hole, Eugene John, Myung Ko, Donald Kurtz, Barbara McCabe, Michael McDonald, James O'Grady, Malgorzata Oleszkiewicz-Peralba, Cornel Pasnicu, Billie Jo Rodriguez, Patricia Sanchez, Elaine Sanders, Page Smith, Johnelle Sparks, Drew Stephen, Josh Thurow, Ram Tripathi, Lila Truett, Weining Zhang

Absent:

Ender Finol, Holly Miller, Hatim Sharif, Walter Wilson

Excused:

Richard Armendariz, Edward Burian, Joshua Cavazos, Michael Cepek, Dorothy Flannagan, Mary Hatch

Visitors:

None

I. Call to Order and Taking of Attendance

- The September meeting of the Graduate Council was called to order at 3:30 p.m. by Council Chair Dr. Elaine Sanders. Dr. Dorothy Flannagan, Dean, was excused and Dr. Page Smith, Associate Dean of the Graduate School was introduced.

II. Approval of the Minutes

- Dr. Sanders asked for a motion to approve the minutes of the May 2013 meeting as written. A motion was made by Dr. DeTurk, seconded by Dr. Sparks, and the motion passed.

III. Reports

A. Council Chair (Elaine Sanders)

- Dr. Sanders made a PowerPoint presentation on how the work of the Graduate Council integrates the university decision-making process and the responsibilities of the four graduate standing council committees/chairs. She extended an invitation to all committee members interested to contact her if they desired to participate on the Nominating Committee.

B. Dean of the Graduate School (Dorothy Flannagan)

- Dr. Sanders introduced Associate Dean Dr. Smith, Dr. Vic Heller, and Ms. Ginger Hernandez.
- Dr. Smith made brief remarks complimenting the Graduate Council, and noted that the BS/MS Historical Preservation proposal does not need Texas Higher Education Coordinating Board approval. He commented that the Computer Engineering proposal is on track.

C. Secretary (Vic Heller)

- Dr. Heller reported that currently the Graduate Council lacks representation from the departments of Counseling and Mechanical Engineering. Additionally, the Academic and Policy Requirements Committee lacks representation from the College of Public Policy; the Graduate Program Evaluation Committee lacks representation from the College of Architecture and has two At Large openings; and the Graduate Programs and Courses Committee has four At Large openings. He extended an invitation to members to make recommendations to him. He will be contact the Counseling and Mechanical Engineering departments for recommendations.

D. Committee of Graduate Program and Courses (Kevin Grant)

- Dr. Kevin Grant presented an update on the Masters of Historic Preservation degree proposal. It has been distributed to the committee.

E. Membership Committee (Michael Cepek)

- Dr. Ram Tripathi presented eight Special Membership applications. The vote of the committee served as a motion to accept. The motion was seconded by Dr. Sparks and approved by the Council.

F. Committee of Graduate Program Evaluation (Vacant)

- Dr. Sanders noted that currently the chair of the committee is open and that Dr. Heller has agreed to serve as chair.

G. Committee on Academic Policy and Requirements (Sara DeTurk)

- Dr. DeTurk noted that currently graduate students cannot graduate with a final semester GPA below the university standards even if the overall GPA is at/above 3.0. The committee will be addressing the issue this semester.

IV. Unfinished Business

None

V. New Business

None

VI. Adjournment

The meeting adjourned at 3:52 p.m.