

**THE UNIVERSITY OF TEXAS AT SAN ANTONIO
DOCUMENTS AND PROCEEDINGS OF THE GRADUATE COUNCIL
ACTION MINUTES
ORDER OF BUSINESS**

September 2, 2014

**Assembly Rom
JPL 4.04.22
3:33-4:20 p.m.**

Present:

Richard Armendariz, Mike Baumann, Onur Bayar, Kinitra Brooks, Liao Chen, Youn-Min Chou, Alberto Cordova, Gloria Crisp, Sara DeTurk, Kevin Eddy, Sonya Eddy, Jurgen Engelberth, Kevin Grant, Jeff Halley, Vic Heller, Steven Hoffman, Eugene John, Myung Ko, Donald Kurtz, Margarita Machado-Casas, Michael McDonald, Patricia McGee, Mary Minor, Samuel Musen, Malgorzata Oleszkiewicz-Peralba, Thalia Rodriguez, Elaine Sanders, Heather Shipley, Page Smith, Johnelle Sparks, Drew Stephen, Rebecca Stortz, Liang Tang, Josh Thurow, Marie Tillyer, Ram Tripathi, Lila Truett, Hongjie Xie

Absent:

Anthony Escalante, Barbara McCabe, Weining Zhang

Excused:

Rahman Azari, Michael Cepek, Dennis Davis, Yusheng Feng, Gerald Juhnke, Catherine Nolan-Ferrell, Walter Wilson

Visitors:

Ana Leos, Diane Walz

I. Call to Order and Taking of Attendance

The September meeting of the Graduate Council was called to order at 3:33 p.m. by the Council Chair Dr. Elaine Sanders. Dr. Sanders asked for a vote to suspend the by-laws in order to allow Dr. Diane Walz to report on graduate program changes in the College of Business. Motion was made by Dr. Kevin Grant, seconded by Dr. Sara DeTurk, and approved unanimously. Discussion ensued.

II. Approval of the Minutes

Dr. Sanders asked for a motion to approve the minutes of the May 2014 meeting as written. A motion was made by Dr. Sanders and the motion passed unanimously.

III. Reports

A. Council Chair (Elaine Sanders)

Dr. Sanders discussed the 2013-2014 Academic Year accomplishments of the Graduate Council.

B. Dean of the Graduate School (Page Smith)

Dr. Smith updated the council on: the health status of Dr. Flannagan; current graduate program enrollments, and implementation of UTSA recruiting policies and procedures.

C. Secretary (Vic Heller)

Dr. Heller presented an update on Council membership (See Attachment “A”) and Committee membership (See Attachment “B”).

D. Committee on Graduate programs and Courses (Vacant)

No Report.

E. Membership Committee (Michael Cepek)

Dr. Ram Tripathi presented recommendations of Special Membership Applicants (See Attachment “C”). A motion was made by Dr. Tripathi to accept the committee’s recommendation and passed unanimously.

F. Committee on Graduate Program Evaluation (Vacant)

The Criminal Justice Program review will be presented at the October meeting.

G. Committee on Academic Policy and Requirements (Sara DeTurk)

No Report.

IV. Unfinished Business

Discussion ensued on the admission timing of international students. Dr. Smith will follow up.

V. New Business

Dr. Walz reported on the discontinuation of the MBA in International Business and the MS in Construction Science and Management. The discussion on application deadlines for doctoral programs was tabled.

VI. Adjournment

The meeting adjourned at 4:22 p.m.