



## REQUEST TO CONTINUE CERTIFICATE PROGRAM AFTER GRADUATION

### STUDENT INFORMATION

\_\_\_\_\_

Name

\_\_\_\_\_

Student ID

\_\_\_\_\_

Email Address

\_\_\_\_\_

Telephone Number

Graduate students requesting to continue the certificate program after completion of graduate program are required to submit this form to the Graduate School. By submitting this request, you acknowledge your classification will be changed to "Special-Graduate Status" and program will list the certificate program.

Deadlines for submittal of request: Fall  
term – August 1  
Spring term – December 1 Summer  
term – May 1

\* If your request is submitted after the applicable deadline, it will be considered for the subsequent semester.

If you have any questions about this request, please contact the Graduate School at [GraduateAdmissions@utsa.edu](mailto:GraduateAdmissions@utsa.edu) or call (210) 458-4330

### ACADEMIC RECORD

**Current Master's Program:**

\_\_\_\_\_

**Certificate Program:**

\_\_\_\_\_

I acknowledge and understand my classification will be changed to Special Graduate Status.

\_\_\_\_\_

Student Signature

\_\_\_\_\_

Date

### CERTIFICATE ADVISOR

\_\_\_\_\_

Certificate Advisor

\_\_\_\_\_

Date

### GRADUATE ADMISSIONS STAFF ONLY

Updated in Banner by: \_\_\_\_\_

Certificate Advisor

\_\_\_\_\_

Date