

Health Insurance for UTSA Doctoral Students

Student FAQs

Q: Do I need to enroll myself in the student health plan?

A: No, full-time, fully-funded doctoral students (defined as those enrolled in 9-9-3 student credit hours and appointed at 19 hours a week as Graduate Research Assistant, Graduate Teaching Assistant, or Graduate Services Assistant) will be auto-enrolled for single subscriber medical coverage at no cost to the student. Eligible students will have continuous coverage through the end of the calendar year as long as they remain eligible.

Q: How will I receive notification that I have been enrolled in subscriber only medical coverage?

A: Upon confirmation of enrollment, Academic Health Plans (AHP) and the UTSA Graduate School will send an automated email informing you of your enrollment. This notification will be received within 5 business days from the start of your enrollment period.

Q: I am a part time Graduate Student employee working less than 19 hours a week. Am I eligible for the paid single subscriber coverage?

A: No. In order to be eligible, you must be enrolled in 9 hours in Fall and Spring and 3 hours in Summer, and you must be appointed for 19 hours per week as a Graduate Research Assistant, Graduate Teaching Assistant, Graduate Services Assistant title (or combination totaling 19 hours), or be appointed as a 0% Research Affiliate Graduate Research Assistant title. If you are unsure how many hours you are appointed or the title you hold, please contact your department supervisor or hiring manager for clarification.

Q: How do I add dependent coverage?

A: Dependent coverage is added by clicking on the Academic Health Plans (AHP) link and following the instructions provided. This link will be provided to students, once enrolled, via email. You have 31 days from your date of hire to add dependent coverage. The cost for this coverage will be paid by the student directly to AHP.

Q: When will my paid single subscriber coverage begin?

A: Coverage will begin September 1, 2022, for eligible students hired as of that date. Coverage for students hired after September 1 will begin based on the hire effective date.

Q: What if I need coverage prior to September 1?

A: For domestic students, the initial program implementation doesn't include gap coverage prior to 9/1/22. However, you can enroll in out of pocket coverage directly with Academic Health Plans (<https://utsa.myahpcare.com/enrollment>). International students will maintain summer coverage due to the UT System Board of Regents requirement, so gap coverage is in place.

Q: What happens to my coverage if I am longer eligible for the paid plan?

A: Students can continue their coverage out of pocket and will provide monthly payments directly to Academic Health Plans. International students no longer eligible for the paid plan will continue coverage, but will be responsible for their own coverage through tuition billing.

Q: Will I receive an ID Card to provide proof of benefits?

A: Yes, Academic Health Plans will mail you an ID card based on the address on file in ASAP. Students can verify their address in ASAP and make any necessary changes by accessing asap.utsa.edu. In addition, you can download the mobile app to access your ID card and other helpful resources.

Q: How do I know what my insurance covers or how to locate a provider?

A: Academic Health Plans provides resources on the [Academic Health Plans benefits](#) web page. You can also contact AHP at 855-247-7587.

Q: I currently have non-university medical coverage that I would like to retain. How can I opt-out of the paid medical coverage from the University of Texas System Student Health Insurance Plan (UT SHIP)?

A: Students have 31 days from the date of hire/rehire to opt out of the paid UT SHIP medical plan. To opt out, you will provide proof of current non-university medical coverage, along with a waiver form, to your college within the waiver deadline period provided by your college.

Q: Who should I call if I have prescription or benefit questions?

A: Students will contact Academic Health Plans at 855-247-7587 for all benefit related questions. UTSA will not have access to this information, so all inquiries will need to be directed to AHP.